I. CHESTER COUNTY COMMUNITY FOUNDATION
GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Committee Members & Fund Advisors.

Note: If Philanthropy Network of Greater Philadelphia’s Common Grant Application is used, the Community Foundation’s Summary Sheet MUST accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

Date 9/5/2019

Contact Information
Organization Name: Good Neighbors Home Repair
Harold Naylo
Address: 224 E Street Road, Suite 2, Kennett Square, PA 19348
Phone: 610-444-1860
Swenson
Website: goodneighborshomerepair.org
Year Incorporated: 2008
FEIN: 11-3839742

Executive Director/CEO Name: Harold Naylo
Executive Director/CEO Email: Harold.Naylor@goodneighborshr.org
Board of Directors Chair Name: Bud Swenson
Primary Contact Name: Rachel Metzger
Primary Contact Email: Rachel.Metzger@goodneighborshr.org

Has your nonprofit ever applied to the Community Foundation? 
Yes X  No___  Not Sure___

Has your nonprofit ever received funding from the Community Foundation? 
Yes X  No___  Not Sure___
X_Donor Advised Fund(s)  _XFund for Chester County  ____Don’t know/Not sure

Field/s of Interest:
___ Arts, Culture & Humanities  ___ Environment/Animal Welfare
___ Education
___ Health  _X Human Services
___ Religion

Organization Information:
Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):
Good Neighbors serves southern Chester County

Describe Population Served and Annual Number of People Served:
Good Neighbors serves the low-income community. The vast majority of our clients are elderly, single-parent families and disabled. In 2018 we served 452 individuals.

Mission:
Our mission is to restore hope and dignity to qualified low-income homeowners by repairing their homes as an expression of our love for Jesus Christ.

Proposal Summary:
Good Neighbors is apply to the capacity building fund for $2,000 towards the purchase of two iPads for use by our project managers.

If Capacity Building Proposal, the focus is:
Annual Budget $701,000
82% of budget for program expenses
9% of budget for administrative expenses
9% of budget for fundraising expenses
100% total

Top 3-5 funding sources:
Federal Home Loan Bank, Pia Family Trust, WYSS Foundation, Connelly Foundation, Marshall Reynolds Foundation

Grant Amount Requested from the Community Foundation: $2,000
Grant Proposal for the Chester County Community Foundation
Capacity Building Grant

Organization’s history, goals, key achievements and distinctiveness

Good Neighbors Home Repair has been serving the southern Chester County community for 27 years. It is our mission to restore hope and dignity to qualified low-income homeowners by repairing their homes as an expression of our love for Jesus Christ. We do not discriminate when selecting homes, volunteers or suppliers and we repair houses for everyone in need. Our vision is to for all people in our community to have a warm, safe, dry and healthy home. Good Neighbors Home Repair began in 1992 when a few friends collaborated to repair a bathroom for an elderly neighbor. In 2008 Good Neighbors became an independent nonprofit organization. In 2016, we expanded our work into New Castle County, Delaware. Over the years, Good Neighbors has grown to be a collaborative act of hundreds of volunteers working together to help their low-income neighbors. To determine if a homeowner is low income, we follow the county’s guidelines which defines low-income as anyone who earns 60% or less of median income.

Our 27-year history of serving these needy individuals in southern Chester County and New Castle County, Delaware has created a respected reputation among those in the community. We receive numerous client referrals from the county and other organizations that serve the community such as the County Office of Aging Caseworkers and Public Health nurses. Since 2010, we have steadily increased the number of homes that we repair. In 2018 we repaired 133 homes, 70 of which were in Chester County. We are the only agency in southern Chester County that offers free home repair services to this population. To accomplish this work, we employ well-experienced project managers who work with efficiency and excellence. In addition, these project managers work alongside hundreds of volunteers who join the project manager onsite to complete the repairs. In 2018, 476 volunteers contributed over 7000 volunteer hours all towards Good Neighbors’ home repair work.
Funding request

We are requesting $2,000 from the Capacity Building Fund to purchase two iPads with cellular capacity and a one-year data plan for both iPads. These iPads will be used by our project managers while on the repair sites to strengthen our operational capacity.

- **Description of key initiatives**- Good Neighbors’ key initiative is free, critical home repairs for low income homeowners. We can make these repairs at 1/3 to ½ the cost of the industry standard because we use volunteers on most of our repair sites. Additionally, we use donated materials or materials purchased at a discounted rate. We also pay our project managers $25 an hour which is well below the industry rate. Typical Good Neighbors’ projects are roof repairs or replacements, heater repair or replacement, window replacement, repairs to unsafe entryways or decks, installing wheelchair ramps, replacing siding or repairing water damage.

- **Specific needs and issues to be addressed**- According to the Housing Assistance Council, there are 57,148 inadequate housing units in Chester County. This number accounts for about 30% of the residents of Chester County. Inadequate housing is defined as homes that lack adequate kitchen and plumbing facilities and where the occupant is paying more than 30% of their monthly income to housing costs. Good Neighbors Home Repair offers free, critical home repairs to low income homeowners who are experiencing these housing challenges. By offering these repairs at no cost to the homeowner, we empower low income homeowners to remain in their homes and help them to reduce their housing challenges. Additionally, these repairs help to reduce the number of inadequate housing units in Chester County.

    Typically, these households are occupied by single mothers, the elderly or the disabled. These individuals make up the bulk of Good Neighbors’ clientele. Homeowners such as these that fail to meet the demand of their housing challenges often face substandard housing, foreclosure and even homelessness. Additionally, neglected and substandard housing impacts the overall quality of neighborhoods and contributes to the decline in housing values.

- **Why is it important to fund this now? / How will this capacity building initiative impact your nonprofit?**

    Over the past three years, our repair inquiries have doubled. We presently have a waiting list of 40 homes. Our project managers visit work sites every weekday and occasionally on weekends. They manage numerous clients. For many years, all our client files have been in paper form. This process has become cumbersome and inefficient.
This year, to create efficiency and professionalism, we have been gradually converting our paper files to electronic files using Office SharePoint. Since the project managers spend their time on site or in their trucks, we want to provide electronic access to them while on the site with the intention of eventually eradicating all paper. An iPad with cellular access will allow them to read client files, update and access work orders and email. It will also allow them to photograph the site and upload pictures to SharePoint so that our inspector and Director of Operations can have a record of the work in progress. Overall, this process will be more efficient and lessen the chance of losing track of paperwork.

• **How will this impact be measured?** - The impact of these iPads will be measured in the increased efficiency of our project managers and the decrease and eventual elimination of paper. Efficiency will be measured in the number of work projects that are completed in one month. On average we complete about 20 projects a month. By eliminating the time-consuming trips to the office and the inefficient exchange of paperwork, project managers will be better equipped to finish more projects in the same amount of time. Additionally, the elimination of paper will mean that the client files are safer. First, because there is less risk of losing the file or of the file being destroyed. Secondly, it will enable us to better protect client privacy.

• **Description of the expected activities; timeline and costs to implement the initiative.** - Once the funding is made available, we can purchase the iPads immediately. Since our files are already available in SharePoint, our project managers will be able to access those files as soon as the iPad is set up. We have a technology volunteer who is willing to prepare the iPads for use. The cost of the two iPads will be approximately $1,000. The other $1,000 will be to pay for data coverage for one year.