

GRANT PROPOSAL GUIDELINES

The Chester County Community Foundation connects people who care with causes that matter, so their philanthropy makes a difference now and forever.

- The Community Foundation is a collection of Funds: Field of Interest Funds & Donor Advised Funds.
- 99% of the grants issued by the Community Foundation are made possible through the generosity of the Fund Advisors who grant through their Donor Advised Funds.
- \$2.5+ million is granted annually to nonprofits in Chester County and beyond.
- All Community Foundation Funds accept this grant application form.

Proposals submitted by nonprofits are considered for 2 types of grants:

FIELD OF INTEREST & DONOR ADVISED FUNDS (No Deadline)

- ◇ Proposals received **any time throughout the year** are eligible for funding consideration from the Foundation's Field of Interest Funds & Donor Advised Funds.
- ◇ Grant **awards** typically range from **\$500 - \$7,500**.
- ◇ Grant decisions are made **intermittently** throughout the year, as Fund Advisors desire.
- ◇ Proposals are **electronically shared** with Fund Advisors to assist them in making grant decisions.
- ◇ **General operating** grants are encouraged. Nonprofits should be specific about their mission, goals, and measurable outcomes.
- ◇ Grants **focus on Chester County** causes and issues, but **are not limited** to Chester County.
- ◇ Grants may be made to charitable nonprofits working in **all fields of interest** including arts, culture and humanities; education; community improvement; environment; religion; health; and human services.

FUND FOR CHESTER COUNTY CAPACITY BUILDING GRANTS (Due 9/15)

- ◇ The goal of the Community Foundation's capacity building grantmaking is to **strengthen the effectiveness of nonprofit organizations serving the Chester County region**.
- ◇ Capacity building proposals received annually by **September 15** are eligible for this grant program.
- ◇ Capacity building projects should strengthen a nonprofit, in areas including:
 - Mission, Vision & Strategy
 - Governance & Leadership
 - Strategic Relationships
 - Operations and Technology
 - Fundraising & Development
- ◇ Grant **awards** typically range from **\$500-\$5,000**.
- ◇ NPO's with budgets \$ 750,000 or less preferred
- ◇ Grant monies are distributed by **February**.
- ◇ Nonprofits must be **located in and serve Chester County** to receive a grant from this grant program.

- A proposal is considered "complete" when the Chester County Community Foundation has confirmed receipt of the **Grant Proposal Summary Sheet, Narrative** and **Attachments**.
- Proposals are shared electronically online with Fund Advisors, Donors, and the Grants Committee.
- The electronic form is available at www.chescocf.org.
- Per IRS regulations, applicants must be charitable, tax exempt organizations with 501(c)(3) certification and cannot be individuals
- **E-mail proposals to grants@chescocf.org**. Receipt will be confirmed by e-mail.
- Please contact Grants Administrator Kevin Baffa at (610) 696-8211 grants@chescocf.org with questions.

I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Committee Members & Fund Advisors.

Note: If Philanthropy Network of Greater Philadelphia's Common Grant Application is used, the Community Foundation's

Summary Sheet MUST accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

Date

Contact Information

Organization Name: **Camphill Village Kimberton Hills**

Address: 1601 Pughtown Rd Kimberton PA 19442

Phone: 610-935-0300

Website: www.camphillkimberton.org

Year Incorporated: 1972

Executive Director/CEO Name: Felicity Jeans

Executive Director/CEO E-mail:

felicity@camphillkimberton.org

Board of Directors Chair Name:

Patrick Boova

Primary Contact Name: Virginia Lindak

Primary Contact E-mail:

virginia@camphillkimberton.org

Has your nonprofit ever applied to the Community Foundation? Yes No Not Sure

Has your nonprofit ever received funding from the Community Foundation? Yes No Not Sure

Donor Advised Fund(s) Fund for Chester County Don't know/Not sure

Field/s of Interest:

Arts, Culture & Humanities

Environment/Animal Welfare

Education

Health

Human Services

Religion

Organization Information:

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):

Describe Population Served and Annual Number of People Served: Camphill Village Kimberton Hills serves adults with special needs. We currently have 43 adults with varying abilities, 25 are age 50 and older, who are now elderly.

Mission: The mission of CVKH is to create and maintain a land-based community together with adults with special need. The community supports one another to contribute to wider society through biodynamic agriculture, handcrafts, and more.

Proposal Summary: Kimberton Hills is seeking funding for basic human needs for our Village Support Fund which provides seasonally appropriate clothing, food and other nutritional items, and housing and shelter costs.

If Capacity Building Proposal, the focus is:

Mission, Vision & Strategy Governance & Leadership Strategic Relationships

Fundraising & Development Technology Other: _____

Annual Budget

\$ 2,514,250 _____ # of Full-Time Equivalent Paid Staff 4
82 % of budget for program expenses 11 # of Board Volunteers
11 % of budget for administrative expenses 200 # of Active Non-Board Volunteers
7 % of budget for fundraising expenses 2000 # of Volunteer Hours
100 % total

Top 3-5 funding sources:

- Residential Fees
- Contributions and Grants
- Product Sales

Grant Amount Requested from the Community Foundation: \$ 5,000 _____

II. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL NARRATIVE

Provide clear, concise information. 3 pages maximum.

1. Nonprofit's history, goals, key achievements and distinctiveness

Funding for the Village Support Fund provides basic daily needs such as food, clothing, and shelter, as well as access to medical and therapeutic care for 43 residents, 25 who are elderly, living in Camphill Village Kimberton Hills (CVKH), in Chester County, Pennsylvania.

CVKH fulfills its mission to encourage individuals with special needs to maintain dignity and strive for their developmental and creative potential through life sharing in the community. The community structure supports a wide array of healthy, daily life activities that facilitate care for each other and the environment. Thus, the goal of the Aging in Community Program is to support adults with developmental disabilities (DD) as they face issues compounded by aging so they can continue to have a high Quality of Life (QoL). We achieve this by having meaningful work, a healthy lifestyle, appropriate therapies, an active social and spiritual life, cultural enjoyment and affirmative, compassionate interactions among committed people who truly care for one another and the environment. Our Village Support Fund has evolved into an innovative model of how adults with special needs can live as independently as they are able.

2. Funding request

Objectives of the Village Support Fund are to ensure that residents with disabilities can continue to:

Meet residents' basic needs of food, clothing, shelter and nutritional care. Also, ensuring our residents receive compassionate and appropriate care to be able to stay at CVKH until the end of their lives:

For elderly residents in several of our houses, we continue to meet this goal. However, we are observing that the elderly in other homes are requiring more modified housing and more intensive caregiving. The majority of our villagers do not have the financial means to pay for food, seasonal clothing and nutritional care. As more people require constant assistance with Activities of Daily Living (ADL) an undue burden is sometimes placed on resident volunteers. The community is addressing these barriers by making some modifications to houses, including Sycamore House, which was recently renovated. Prioritizing similar renovations, specially designed for elders with mobility issues is a significant focus of the community's Master Plan; as is increasing recruitment and retention, of long and short-term volunteer co-workers.

The short-term volunteers continue to receive training in the Home Care for the Elderly Program, which is vital in providing caregivers with the understanding of how to best support aging residents as well as themselves.

Experience social interaction and inclusion, and spiritual and emotional support in the community:

Even our older villagers remain quite active in the social, spiritual, and vocational life of the community. Other elders living in our village, however, have fully retired from their vocational work life. To ensure

that every resident experiences a high quality of social interaction, care, and support, the village often hosts sing-alongs, choir practice, game nights, and the mosaic workshop, enabling less mobile residents to participate in the cultural life of the community.

Contribute to the community and remain independent

Many older residents are showing increased signs of dementia and slowing down at work. Two individuals have almost completely retired from work outside of the home. These people are not 'left behind' as it were, and continue to attend social events, go out with volunteers and relatives and live happy, productive lives.

III. ATTACHMENTS

E-mail or mail this support information

1. Copy of 501 (c) (3) federal tax-exempt letter
2. List of Board of Directors, with their affiliations
3. Most recent annual report and financial statement, audited if available
4. Itemized organizational operating budget with actual results for prior fiscal year and current fiscal year to date
5. If capacity building initiative, itemized budget (including external consultant's proposal, if applicable)
6. Current strategic plan. If your nonprofit does not have a current strategic plan, explain why.

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COMMUNITY FOUNDATION
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so their legacies make a difference.***

