I. CHESTER COUNTY COMMUNITY FOUNDATION
GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Committee Members & Fund Advisors.

Note: If Philanthropy Network of Greater Philadelphia’s Common Grant Application is used, the Community Foundation’s Summary Sheet MUST accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

Date: 9/6/19

Contact Information
Organizations Name: Meals on Wheels of Chester County (MOWCC)   Director Name: Jeani D. Purcell
Address: 404 Willowbrook Lane, West Chester, PA 19382   Director E-mail: meals@mowcc.org
Phone: 610-430-8500   Board of Directors Chair Name: Alan Freyer
Website: www.mowcc.org   Primary Contact Name: Jeani Purcell
Year Incorporated: 1991   Primary Contact E-mail: meals@mowcc.org
FEIN: 23-2636379

Has your nonprofit ever applied to the Community Foundation? Yes X_ No__ Not Sure__
Has your nonprofit ever received funding from the Community Foundation? Yes _X_ No__ Not Sure__
___Donor Advised Fund(s)  _X_ Fund for Chester County _____Don’t know/Not sure

Field/s of Interest:
___ Arts, Culture & Humanities  ___ Environment/Animal Welfare  ___ Education
___ Health  _X_ Human Services  ___ Religion

Organization Information:
Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):
MOWCC serves 85% of Chester County. The main line areas of the county (Devon, Paoli, Berwyn) are served by the Main Line Meals on Wheels organization.
Describe Population Served and Annual Number of People Served:
Our typical client is elderly and has a degenerative medical/physical condition and lives on a very limited income with little family support. We serve over 700 homebound clients each year.
Mission:
To enhance the well-being of elderly adults who are homebound by providing nutritious meals and friendly visits to help them live independently and stay healthy in their own homes.
Proposal Summary:
MOWCC respectfully requests a grant of $5,000 to help us replace five older laptop computers (7 years old) for the office staff.
If Capacity Building Proposal, the focus is:
___Mission, Vision & Strategy  ___Governance & Leadership  ___Strategic Relationships
___Fundraising & Development  _X_ Technology  Other: ____________________________

Annual Budget $___517,481.00_______________   ___5_ # of Part-Time Paid Staff
___85__ % of budget for program expenses  ___15__ # of Board Volunteers
___12__ % of budget for administrative expenses  ___529__ # of Active Non-Board Volunteers
___3__ % of budget for fundraising expenses  ___16,100__ # of Volunteer Hours

Top 3-5 funding sources: Chester County Dept of Aging, Wyss Foundation, Office of Long-Term Living Waiver Program, W.W. Smith Charitable Trust, Springbank Foundation.
Grant Amount Requested from the Community Foundation: $___5,000.00____
II. CHESTER COUNTY COMMUNITY FOUNDATION
GRANT PROPOSAL NARRATIVE

Provide clear, concise information. 3 pages maximum.

1. Nonprofit’s history, goals, key achievements and distinctiveness

HISTORY

The first Meals on Wheels program in the U.S. began in Philadelphia in 1954. The Chester County program delivered its first meal in 1971 in the Borough of West Chester. Volunteers from area churches organized the program and delivered meals provided by the Chester County Hospital.

The program spread throughout the county and Meals on Wheels of Chester County (MOWCC) was incorporated as a nonprofit organization in 1991. Although West Chester was our first chapter, we have grown to include 21 chapters stretching across the county. The chapters operate independently with support, coordination and administration from the Main Office in West Chester, PA. Meals are purchased from 13 different local food providers and delivered to the homes of our clients by 527 compassionate, dedicated MOWCC volunteers at lunchtime Monday through Friday.

GOALS

Our goals for our MOWCC chapters in Chester County are to:

• continue to deliver meals to homebound seniors in need
• provide a “daily check” on our clients
• obtain the necessary funding to purchase meals for homebound residents who are financially unable to donate toward the cost of their daily meals
• raise community awareness of (and support for) the issue of senior hunger and food insecurity in Chester County.
• Update/replace old computers

We support the vision of Meals on Wheels America, “An America in which all seniors live nourished lives with independence and dignity.” We are addressing the issue of senior hunger and isolation in Chester County by providing hot, nourishing meals for our homebound neighbors.

KEY ACHIEVEMENTS

For our fiscal year that ended 6/30/18, MOWCC had the following service statistics:

Total meals served: 81,648
Meals served to individuals over 60 years of age: 77,285
Total individuals served: 716 (95% over 60 years old)
Number of volunteers: 527
Number of volunteer hours: 16,100
Number of miles driven by volunteers: 145,854 (our volunteers drive their own vehicles to deliver meals)
The total cost of food was: $318,605
Total Client Donations: $147,812 (only 46% of food expenses)
DISTINCTIVENESS
We are the only program in our area that delivers a nutritious, hot meal Monday through Friday directly to our clients’ homes. Through our annual client surveys, we recently learned that 86% of the people we serve think that Meals on Wheels improves their quality of life. 85% of our clients said that Meals on Wheels helps them remain living in their own homes where they prefer to be. Also, 78% of the people we serve said that Meals on Wheels helps them eat healthier foods.

2. Funding request

DESCRIPTION OF KEY INITIATIVES
Our vision is to operate as a sustainable organization providing meal delivery to homebound seniors or adults with disabilities in support of their personal independence. The main office supports all 21 chapters (716 people served, 529 volunteers, 13 different food providers) with information. Weekly we provide meal lists to all the food providers, directions for the drivers, and clients lists with addresses and phone numbers for the drivers. Daily, we receive referrals from doctors, social workers, family, and others for people who need our service. Many clients refer themselves. We depend on our computers for everything we do. We find that our 7-year old computers are increasingly slow and unreliable. This grant request seeks assistance in the purchase of new computers.

SPECIFIC NEEDS AND ISSUES TO BE ADDRESSED
The purpose of this grant is to request funds for help in purchasing laptops for the five employees in the office. The current laptops are 7 years old and are very slow. We have had them checked by Computer Doctors in West Chester and although most will last another year, they advise we replace them as soon as possible. Technology changes quickly and it is vital that we keep up with new improved hardware to facilitate our program. The office depends on the ability to access our client and volunteer data in the database. We need to access the information quickly and accurately. For instance, if a volunteer calls and says a client is in distress, we need to be able to access the emergency contact, address, and phone numbers without delay. If the system is slow or crashes, it could delay getting the appropriate help when needed.

Two of our computers take 10-15 minutes to boot up. One computer shuts off at random which causes loss of the data most recently typed. Two other computers frequently hang (freeze) and have to be restarted.

WHY IT IS IMPORTANT TO FUND THIS PROJECT NOW
Our client base is ever growing. As the life expectancy for individuals rises and the percentage of seniors in Chester County increases, the need for our service will grow. We must be prepared with up-to-date technology (computers and software) to accommodate this need. To provide support for the county, we must keep our database, email, and other windows open at the same time. At the suggestion of our tech support (Computer Doctors) we need to upgrade our processors from i3 to i5, increase storage to 8GB RAM and acquire solid state drives. Since our database is on the web, we do not need new software at this time. We are just seeking help in replacing the hardware and having our current software transferred onto new machines.
HOW IMPACT AND RESULTS WILL BE DEMONSTRATED
Currently, the start time for our computers is extremely slow. Sometimes we have hang-time and will need to restart the computer. My computer, in particular, runs the fan constantly. This means it is overheating from so much use. We have had Computer Doctors access our computers, clean them up and check for viruses. They feel we need to acquire new machines to dramatically improve speed and efficiency.

We sincerely hope you will consider funding new computers for our office. **Thank you!**

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*Chester County Community Foundation*

*Connecting people who care with causes that matter, so their legacies make a difference.*
## Estimate

**Date In:** 8/20/2019  
**Estimate #:** 22395  
**Remote Support User?**

### Name / Address

**MEALS ON WHEELS**  
404 Willowbrook Lane  
West Chester, PA 19382

### Customer Phone  
610-431-0400  
### Customer E-mail  
meals@momwcc.org

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| 5   | HARDWARE                  | Dell Latitude 5490 (14" screen) or 5590 (15"screen)  
Windows 10 Pro  
Intel i5 processor  
8GB RAM  
500GB solid state drive |       | 1,099.00   | 5,495.00 |
| 10  | Network Service           | 2 hours setup time per PC at $150/hour (to install Windows, transfer data, install and configure extra software, set up on your network, set up printers if applicable) |       | 150.00     | 1,500.00 |

| Sales Tax | (6.0%) | $0.00 |

**West Chester Computer Doctors will not be responsible for items left over 60 days as they will be discarded.**

**Total**  
$6,995.00