



28 W. Market Street, Lincoln Biography Building  
West Chester, PA 19382  
610.696.8211 www.chescocf.org

## CCCF COVID-19 Rapid Response Mini-Grants

Per IRS Regulations, applicants must be charitable, tax exempt organizations with 501(c) (3) certification & cannot be individuals.

### Background/Eligibility

The Community Foundation's COVID-19 Rapid Response Fund provides flexible resources to **Chester County nonprofits** that are disproportionately impacted by coronavirus and the economic consequences of this outbreak. This is designed as a flexible short-term response fund to provide relief for a variety of unexpected costs. We envision three funding priority levels:

- **Front Line Grants** fund community-based nonprofits that have increased demand for services due to COVID-19. These nonprofits have deep roots in community and a strong track-record serving people who are immediately and disproportionately suffering from this crisis. This includes services to financially vulnerable people who work in industries without sick leave &/or health care; homeless people; and health-challenged vulnerable people. Grants are intended to complement the work of public health officials and expand local capacity to address acute needs of the outbreak as efficiently as possible. These grants are NOT of the scale to support larger public institutions that are strained by increased demand for services. Examples of the types of nonprofits in most need of Front Line Grant Support, as service numbers rise: community-based health clinics; food bank & food pantries; meal delivery programs; homelessness programs.
- **Service-Challenged Grants** fund nonprofits that are modifying their in-person service delivery modes extremely rapidly due to COVID-19, and need assistance to do so. These nonprofits likely need additional assistance to upgrade sanitation protocols and obtain cleaning supplies & service personnel. This includes: youth centers, recreation centers, child care, senior services, adult day care, community-based education programs.
- **Collateral Damage Grants** fund nonprofits facing extreme difficulty because of lost revenue due to closures and cancellations, as well as other challenges.





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## COVID-19 Rapid Response Mini-Grant Letter of Request

Date:

### **Contact Information**

Organization Name: Downingtown Area Senior Center  
Address: 3503 Lincoln Highway – Thorndale, Pa 19372-1007  
Phone: (610) 269-3939  
Website: <https://www.downingtownerseniors.org>  
FEIN: 23-2346238

ED/CEO Name: William Fagan Jr.  
ED/CEO E-mail: [wfaganjr9@comcast.net](mailto:wfaganjr9@comcast.net)  
Board Chair Name: William Fagan Jr.  
Primary Contact Name: Barry Cassidy

Primary Contact E-mail: [barrycassidy@comcast.net](mailto:barrycassidy@comcast.net)

### **In a few brief paragraphs, please explain:**

1. **What geographic area is served?** *(If not all of Chester County, specify primary Chester County regions served)*

Downingtown/Thorndale area

2. **What population is served, what has been the impact of COVID-19, and how has your nonprofit responded?**

The center contacted all of the participants to determine who continued to need service throughout the crisis. There is a continued effort to identify needs. The population is at risk. The center services the elderly. There has not been any testing and the board is not sure if providing meals to any participant is a good idea until everyone is certain of their status. The employees were reluctant to interact with the at risk population. The situation is fluid and the center continues to await further direction from the department of aging as well as the Chester County Community Development. The organization will act in concert with the directive given to the agency

3. **How much funding is sought? How does this compare to your annual operating budget? What will the funding be used for? What is the expected timeframe for use of funds?**

The organization is not earning their reimbursement for meals because it needed to be closed. The operating loss in rent and employee payments is averaging \$12,000 with \$9000.00 of the dollars to continue to provide salary to staff. They would use the money immediately.

Please email [grants@chescof.org](mailto:grants@chescof.org)

- This Brief COVID-19 Rapid Response Mini-Grant Letter of Request
- Copy of annual operating budget or most recent audit
- 501c3 determination letter

Request letters will be posted on the Community Foundation's website, in order to share with fund advisors, donors, grant panelists, and other funding sources.

Grants will be processed a few times monthly.

We estimate mini-grants will range from \$500 to \$5000.

Please direct general questions & inquiries about the Rapid Response Mini-Grants to [grants@chescof.org](mailto:grants@chescof.org).  
Beth, Steph, Cierra or Kevin will answer you.