COVID-19 Rapid Response Mini-Grant Letter of Request

Date:

Contact Information
Organization Name: Jenkins Arboretum & Gardens
ED/CEO Name: Tom Smarr
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In a few brief paragraphs, please explain:
1. What geographic area is served? (If not all of Chester County, specify primary Chester County regions served)
   We are located in Chester County and serve primarily this community yet also Delaware, Montgomery, and beyond.

2. What population is served, what has been the impact of COVID-19, and how has your nonprofit responded?
   We are applying for a Collateral Damage grant because of the loss of revenue from facility rentals and educational classes as well as plant sales. We have established an online interactive presence with digital activities, tours, etc. to keep people engaged during this crisis. We are going to try to establish a plant sale through online orders and self pick up on designated day and time.

3. How much funding is sought? How does this compare to your annual operating budget? What will the funding be used for? What is the expected timeframe for use of funds?
   We are seeking funding of $15,000. Our budget is just under $1 million. The funding will help us keep afloat and recoup our immediate revenue losses from daily operations not being conducted at this time.

Please email grants@chescocf.org

___ This Brief COVID-19 Rapid Response Mini-Grant Letter of Request
___ Copy of annual operating budget or most recent audit
___ 501c3 determination letter

Request letters will be posted on the Community Foundation’s website, in order to share with fund advisors, donors, grant panelists, and other funding sources.
Grants will be processed a few times monthly.
We estimate mini-grants will range from $500 to $5000.

Please direct general questions & inquiries about the Rapid Response Mini-Grants to grants@chescocf.org.
Beth, Steph, Cierra or Kevin will answer you.