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## COVID-19 Rapid Response Mini-Grant Letter of Request

Date: 6/1/2020

### **Contact Information**

Organization Name: Child Guidance Resource Centers  
Address: 2000 Old West Chester Pike Havertown 19083  
Phone: (484) 454-8799  
Website: www.cgrc.org  
FEIN: 23-1490061

ED/CEO Name: Colleen McNichol  
ED/CEO E-mail: cmcnichol@cgrc.org  
Board Chair Name: Greg Scott  
Primary Contact Name: Helen Kaplonski  
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### **In a few brief paragraphs, please explain:**

1. **What geographic area is served?** (If not all of Chester County, specify primary Chester County regions served)

*Child Guidance Resource Centers provides behavioral healthcare assessment and treatment services to over 1,200 children, adolescents and families throughout Chester County.*

2. **What population is served, what has been the impact of COVID-19, and how has your nonprofit responded?**

*CGRC's services are available to all individuals and families, however, a large proportion of our clients reside in areas of the county that face complex hardships such as the City of Coatesville. Many of our client families already face mental health concerns due to the impact of chronic unemployment, housing and food instability, and lack of resources. The pandemic has significantly increased this burden for hourly wage earners who were furloughed or laid off due to the stay at home order, those head of households who are not able to work from home, and kinship relations with existing chronic health conditions, who are raising grandchildren and great grandchildren due to a lack of intact families.*

*CGRC transitioned all therapy, psychiatry and case management services to a completely telehealth model in late March through the purchase of Zoom business licenses. All office and community based staff revised their work to adapt to this new mode of communication and outreach. CGRC continues to meet the behavioral healthcare needs of families across the county during this particularly stressful period.*

3. **How much funding is sought? How does this compare to your annual operating budget? What will the funding be used for? What is the expected timeframe for use of funds?**

*CGRC is respectfully requesting \$5,300 in funding to address the unexpected cost of purchasing Zoom licenses for our staff to enable them to continue working with families. This technology also permits our managers to provide clinical and management supervision for staff during a volatile time. Given the unknown nature of the virus progression combined with the direct contact nature of our work, we expect to continue to use this technology for the foreseeable future.*

*CGRC's Chester County programs have an annual operating budget of \$4,000,000. Unfortunately, the reimbursement rates we receive to provide services do not cover the cost to provide many of the tasks and responsibilities required by the state for a licensed healthcare provider. Any unexpected expenses exacerbate this financial burden on the organization.*

Please email [grants@chescof.org](mailto:grants@chescof.org)

- \_\_\_\_\_ This Brief COVID-19 Rapid Response Mini-Grant Letter of Request
- \_\_\_\_\_ Copy of annual operating budget or most recent audit
- \_\_\_\_\_ 501c3 determination letter

Request letters will be posted on the Community Foundation's website, in order to share with fund advisors, donors, grant panelists, and other funding sources.

Grants will be processed a few times monthly.

We estimate mini-grants will range from \$500 to \$5000.

Please direct general questions & inquiries about the Rapid Response Mini-Grants to [grants@chescof.org](mailto:grants@chescof.org).  
Beth, Steph, Cierra or Kevin will answer you.