

GRANT PROPOSAL GUIDELINES

- We **connect people who care with causes that matter, so their philanthropy makes a difference now & forever.**
- We are **a collection of Field of Interest & Donor Advised Funds** with **@\$3.5M granted annually** to nonprofits in Chester County & beyond.
- **99%** of our grants are made by our generous Fund Advisors, who make grant decisions all year.

Proposals submitted by nonprofits are considered for 2 types of grants:

Field of Interest & Donor Advised Funds (No Deadline)

- ◇ Grants **focus on Chester County** causes & issues, but are not limited to Chester County.
- ◇ Charitable nonprofits working **in all fields of interest** are considered for grant awards. (I.e. arts, culture, & humanities; education; community improvement; environment; religion; health; & human services)
- ◇ **General operating** grants are encouraged. Nonprofits should be specific about their mission, goals, & measurable outcomes.
- ◇ Proposals can be submitted **anytime all year.**
- ◇ Grant decisions are made **intermittently** all year, as Fund Advisors desire.
- ◇ Grant **awards** typically range from **\$500-\$7,500.**

Fund for Chester County Capacity Building Grants (Due 9/15)

- ◇ For eligibility in this grant program, nonprofits must be **located in & serve Chester County.** NPO's with budgets of \$500,000 or less are given preference.
- ◇ The goal of capacity building grantmaking is to **strengthen the effectiveness of NPO's serving the Chester County region**, in areas including:
 - Mission, Vision & Strategy
 - Governance & Leadership
 - Partnerships & Collaborations
 - Operations & Technology
 - Fundraising, Development & Marketing
- ◇ Proposals must be submitted by **September 15** to be eligible for consideration.
- ◇ Grant **awards** typically range from **\$500-\$5,000,**

- Use this form @ www.chescocf.org to apply online for grants from all Community Foundation Funds.
- **Email proposals to grants@chescocf.org**
- Proposals are considered "complete" when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments.**
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants **must be** charitable, tax exempt organizations with 501(c)(3) certification & **cannot** be individuals.

Please contact Grants Administrator **Kevin Baffa** at **(610)-698-8211** or grants@chescocf.org with any questions.

I. CHESTER COUNTY COMMUNITY FOUNDATION
GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network's Common Grant Application is used, CCCF's Summary Sheet MUST accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

Date

Contact Information

Organization Name: West Chester Community Good Neighbors ED/CEO Name: Dawn Douglass-Marion

Address: 222 North Church Street, unit 313

ED/CEO E-mail:

wccommunitygoodneighbors@gmail.com

Phone:610-504-0566

Board Chair Name: Dawn Douglass-Marion

Website:

Board Chair Approval (check here):

Year Incorporated:2020

Primary Contact Name: Randy Taylor

FEIN:84-4855895

Primary Contact E-mail: tyland@aol.com

Organization Information:

Field/s of Interest:

___ Arts, Culture & Humanities

___ Environment/Animal Welfare

___ Education

___ Health

X Human Services

___ Religion

Mission: West Chester Community Good Neighbors was organized exclusively for the purpose and goals of improving the living environment of individuals residing in subsidized housing in West Chester, Pennsylvania.

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):We are currently serving West Chester, PA. We would like to expand to be able to help all of Chester County.

Describe Population Served & Annual Number of People Served:

Annual Budget \$12,650.00 _____ # of Full-Time Equivalent Paid Staff

___ 96.4 ___ % of budget for program expenses _____ 5_ # of Board Volunteers

___ 2 ___ % of budget for administrative expenses _____ 1_ # of Active Non-Board Volunteers

___ 1.6 ___ % of budget for fundraising expenses _____ 482_ # of Volunteer Hours

100 % total

Top 3-5 funding sources:

Is this grant proposal for: Capacity Building X or General Operating _____?

If Capacity Building Proposal, the focus is:

___ Mission, Vision & Strategy ___ Governance & Leadership ___ Partnerships & Collaborations

X Fundraising, Development & Marketing ___ Technology Other: _____

Grant Amount Requested from the Community Foundation: \$ ___ 1000 _____

Proposal Summary:

1. West Chester Community Good Neighbors, WCCGN, was founded February, 2020. Our status as a non-profit, public charity was certified by the IRS in May, 2020.

2. West Chester Community Good Neighbors, during a pandemic, has managed to raise \$7,200 toward the \$12,000 goal for its first project (replacing the porch furniture located at the subsidized public housing complex (Church Street Towers) at 222 North Church Street, West Chester. WCCGN has applied for a \$5,000 grant from Westminster Presbyterian Church. The other commitments are Chester County Housing Authority for a \$3000 match to fundraising, a \$3,000 commitment from First Presbyterian Church, a \$1,000 commitment from West Chester Rotary club Sunrise Chapter Foundation, a \$100 check from Dr. Louis Beccaria, accompanied by \$100 match from Phoenixville Community Health Foundation.

West Chester Community Good Neighbors has no steady stream of income and the resources for our operating budget come from donations from board of director members, based on income, and one volunteer's donation. WCCGN, in an effort to raise funds, has registered with Guidestar.org and is currently an available selection on Amazonsmile.com. WCCGN has also registered with Greatnonprofits.org in the hopes that with the successful completion of the first project, positive testimony will be given by the designated recipients.

In the process of fundraising for WCCGN's first project, it has been apparent that a website is needed for both donations and credibility purposes. WCCGN has a Facebook page and has raised \$25. WCCGN has also begun a relationship with West Chester University's Honors program. We have been assigned a group of students in the Honors' Program class "Stewardship and Civic Engagement" in the Fall Semester. WCCGN has requested a website design and logo. The students will also be writing a grant proposal as part of the requirement for this class. We have been in communication with the students and are hopeful that a great result is forthcoming.

It is important to fund this now because the website with the "donate button" the on page, a "contact us" form and "email" cost, if paid in advance, a minimum of \$480. Two Domain names for one year are \$10 each. WCCGN has already purchased the Domain names for one year. WCCGN has already purchase four Domain names for one year as WCCGN wanted to keep the options open for vote of the WCCGN Board of Directors. To date, WCCGN has spent \$40.68 toward out of total resources of \$450. Without this funding, WCCGN will be kept from marketing and additional resource development. We also need a computer and printer with scanner to manage WCCGN's grant applications and website. Currently, the board members are using their personal computers and the primary grant resident writer does not own a printer/scanner. WCCGN is hoping to be lent an office in the basement of 222 North Church (Church Street Towers) to hold business meetings and work on said computer. This capacity-building grant, if approved, will give WCCGN visibility and credibility. In 2020, we believe it is very important to have a Website particularly, with people staying home due to Covid-19. The impact would be measured by any donations, form use and contacts made during the year from community members.

WCCGN is hoping to complete this website by the end fall semester 2020. The purchase of the computer would be after the winter holidays, before the end of the year.