

## The Chester County Nonprofit Innovation & Resiliency Fund

Administered by the Chester County Community Foundation

In cooperation with regional funders, donors, united funds and County government departments

Recognizing the importance of the nonprofit sector to the high quality of life throughout Chester County, the Chester County Commissioners have allocated \$3.5M to help nonprofits recover with innovation and resiliency. This funding is from the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Per the CARES Act, grants must cover unforeseen financial needs and risks created by the COVID-19 public health emergency. **This includes grants to implement and publicize the safe resumption of programs and services.** The Community Foundation seeks proposals to support innovative, resilient COVID recovery needs, such as:

- Program and service redesign, in light of social distancing and public safety requirements
- Innovative technology to support virtual, mobile and/or pop-up programs and services
- Redesigned and reconceived marketing, fundraising and special events
- Strategic planning pivoting, refinement and revisions in light of COVID-19
- Partnership, merger, consolidation and/or acquisition activities due to COVID-19 impacts
- Infrastructure improvements due to COVID, including plexiglass dividers, technology upgrades, etc.
- Higher operating costs related to cleaning and social distancing requirements
- Other one-time or increased expenses incurred related to COVID-19.

**This is a competitive, time-sensitive grants process. Grant decisions will be made weekly, on an ongoing basis. Only electronic grant applications are accepted by e-mail. No paper applications are accepted.**

### Eligibility

- Nonprofit 501 (c) (3) organization formed and active in 2017 or earlier
- Nonprofit must be located and providing services in Chester County

### Priority Preference for Grant Funding

- Nonprofits that provide clear evidence of how they aim to/are reshaping their programs, services, administration, marketing and fundraising, to safely provide services and thrive in light of COVID impacts
- Nonprofits with substantial costs to comply with COVID public health requirements
- Nonprofits that serve a diverse constituency, and are governed and managed by diverse leadership

### Ineligible Entities

- Nonprofits NOT located in Chester County, PA
- Nonprofits NOT delivering services in Chester County
- Nonprofits that did NOT experience revenue loss due to the coronavirus pandemic and/or nonprofits that have no additional costs associated with the coronavirus pandemic
- Nonprofits that were NOT operational as of December 30, 2017
- Government or government-owned or controlled entities
- Churches or religious organizations with respect to their primarily religious activities and/or their activities which limit participation to members of the church or religious organization. Religious entities with social & human service outreach programs must provide 501 (c) (3).
- For-profit businesses
- Private clubs/organizations that limit membership for reasons other than capacity
- Nonprofits primarily engaged in lobbying or political activities
- Nonprofits NOT compliant with all federal, state, & local laws, including taxation
- Nonprofits NOT compliant with current public health guidelines, including coronavirus pandemic phased reopening restrictions ###





28 W. Market Street, Lincoln Biography Building  
West Chester, PA 19382  
610.696.8211 www.chescof.org



**Chester County Nonprofit  
Innovation & Resiliency Fund  
Grant Request Form**

**Contact Information**

Nonprofit Org Name: Community, Youth and Women's Alliance, Inc.	ED/CEO Name: Lila Singleton, Executive Director
Address: 423 E. Lincoln Hwy.	ED/CEO E-mail: lsingleton@cywa.org
City, State Zip: Coatesville, PA 19320	Board Chair Name: Carmen Green
Phone: 610-384-9591	Grant Proposal Contact Name: Lila Singleton
Website: cywa.org	Grant Proposal Contact E-mail: lsingleton@cywa.org
EIN: 23-1365995	Grant \$ Amount Requested: \$50,000
Year Founded: Early 1900's	

*In filing this application, the nonprofit certifies that it complies with all federal, state & local laws, including taxation; complies with current public health guidelines; and complies with coronavirus pandemic phased reopening restrictions.*

Agreed by: Lila Singleton, Executive Director	Date: 11.2.2020
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**Nonprofit Field/s of Interest**

Arts, Culture & Historic Preservation	Education	<input checked="" type="checkbox"/>	Health (TeleHealth)
Community Development	Environment & Animal Welfare	<input checked="" type="checkbox"/>	Human Services

Figures	Current	PRE-COVID (as of 1/1/20)
Annual Operating Budget	\$ 1,300,000.00	\$ 1,290,000.00
Full-Time Equivalent Paid Staff	# 17 FTE	# 10 FTE
# Board Volunteers	# 6	# 5
# Committee Volunteers	# 15	# 25-35
# Active Direct Service Volunteers	# 10	# 25
Annual Volunteer Hours	# varies per program	# most volunteers - FOOD Program( Primarily)

**Funding:** Please indicate if your nonprofit has received funding from any of these regional sources over the past few years. We will invite them to review this funding request.

ChesCo Comm Fdn	<input checked="" type="checkbox"/>	Brandywine Health Fdtn	<input checked="" type="checkbox"/>	United Way ChesCo	<input checked="" type="checkbox"/>	ChesCo Dept Comm Devel
ChesCo Fund/W&Girls		Phoenixville Comm Health Fdtn		United Way S ChesCo		ChesCo Dept Health
Other significant funders:						<input checked="" type="checkbox"/> ChesCo Dept Human Svcs

No	Yes	Federal Single Audit
	<input checked="" type="checkbox"/>	Is your nonprofit subject to a federal single audit (formerly known as the OMB Circular A-133 audit)?
<input checked="" type="checkbox"/>		If yes, did your nonprofit's most recent federal single audit disclose any issues?
		If yes, have these issues been adequately addressed?

**Narrative:** In a few **concise** paragraphs, please explain:

**Mission**

The mission of the Community, Youth and Women's Alliance, Inc. (CYWA) is to improve the spiritual, mental, social and physical condition of Men, Women and Children within the Coatesville community by providing full family services with a special emphasis on serving Pregnant Women and Children. Our goal is to build strong, resilient families and promote healthy lifestyles.

1. **What geographic area is served?** *(If not all of Chester County, specify primary Chester County regions served)*

The CYWA serves families in Coatesville and surrounding areas. Our D&A facilities serve families from DELCO, MONTCO and Buck's Counties who often transition to Chester County after treatment.

2. **What population is served? How have your service numbers been impacted by COVID?** Our services have gone from a 12 bed to a 13 bed facility for D&A families and the Emergency Shelter has gone from a 4 family to a 7 family facility since COVID 19. We have plans to increase the capacity of our Emergency Shelter and become a Code Blue Shelter from Mid- November 2020 to Early April 2021 due to the pandemic. With the amount of Evictions for families due to the pandemic, this is a much needed service. Our Food Distribution Family is our most robust program since the pandemic began.

**What has been the impact of COVID-19, and how has your nonprofit responded?**

Due to the coronavirus outbreak (COVID-19), we have had to ask Mothers and Children to remain indoors for safety reasons which have had a severe impact on the cost of utilities, food, beverages and meat purchases for in house families. Our specific needs are FOOD, toiletries, baby needs, women's personal products, coins for in house laundry expenses, bed linens, fuel for transportation services to grocery stores, clinical doctor related visits, baby items, pampers, baby wipes and food items for children used on a daily basis. Additional needs may also include utility expenses, maintenance, trash bags, cleaning products, sanitizer, gloves, masks, and disinfectant spray. The increase in utility expenses for in house residents has gone up by approximately 25% each month.

We are currently serving 13 Mothers and 16 children in our Drug and Alcohol program, 7 Mothers and 13 children in our Emergency Shelter programs and over 100 families between our Family Center and Food Distribution programs all residing near the City of Coatesville. We are currently being supported by the internal CYWA food program on a limited basis and in some cases our residents are at the mercy of donated food items only.

With Coatesville being a "Food Desert" and not having a local grocery store, community residents are forced to eat food from local Mom and Pop stores, stores that do not serve healthy meal plans, such as the Family Dollar and Dollar tree. The CYWA distributes over 29,000 pounds of food each month to an average of 1168 households. The number of clients has increased markedly since the pandemic started. Volunteers now pack food into boxes within the building and distribute the boxes to clients outside CYWA's back door. With assistance from this grant opportunity, our organization could benefit a great deal from the funding awarded to assist with the immediate needs of the in house program residents and community residents being served by the CYWA.

3. **What would this funding be used for? How does this demonstrate innovation and resiliency in dealing with COVID impacts? What would be the community impact of this anticipated funding? Why is it important to fund this now?**

The Coatesville, Youth and Women's Alliance, Inc. (CYWA) is specifically asking for support upgrades to Technology, such as equipment for TeleHealth and Zoom related conferencing, additional computers and technology support, general repairs (ie: COVID related cleaning services and maintenance repairs). In addition, the CYWA serves over 1000 residents per month through the Food Distribution program with donations from Wegman's, Giant, Whole Food and WAWA stores who provide healthy meals to distribute daily. These needs are immediate needs for the agency. We have almost 40 in house residents which include Mothers and Children in need of Health and Human service items such as telehealth, transportation, pampers, wipes, soap, laundry detergent, coins for laundry machines, trash bags (large and small), cleaning supplies, gloves, masks, Case management, Rental Assistance for residents transitioning from Shelter to permanent housing, and support for the increase of utility expenses.

CYWA's Food Distribution is well known even for serving community residents on "off program food distribution days". Our volunteers work 5 days a week and drive to the food distribution location on a daily basis. Community residents are even receiving food items for their pets on Mondays and Fridays.

The CYWA has a history of serving as a social agency for youth activities, Healthy Family relationships for kinship care and Fathers raising their children, health and wellness activities for the elderly and a very robust food distribution center all taking place in the gymnasium and providing Shelter for women and children.

CYWA has been accountable to performance based contracts for several years and usually exceed their goals at a higher percentage than expected. CYWA staff are trained to complete all reporting requirements set forth by the individual contract. We proudly work with many of the surrounding community service agencies, such as Brandywine Health Center, OIC, Life Transforming Ministries, Coatesville Youth Initiative, United Way, City of Coatesville, Roymar Hall, and County departments such as the Department of Community Development and the Department of Human Services with complete outcomes for reports annually. CYWA strives to complete outcome based reports on a timely basis.

The CYWA employs a fiscal manager who is responsible for invoices, timeliness, and identification of fiscal concerns. Our invoices are timely, accurate, and do not contain disallowed costs. Kathy Ferguson has been in this position for 15 years and is adept at submitting timely and accurate invoices.

**4. How much funding is sought? How does this compare to your annual operating budget and this years' projected deficit? What is the expected timeframe for use of funds?**

The CYWA is seeking \$50,000 for assist with immediate expenses of our Food Distribution Program, Technology upgrades for our residential facility currently housing Approximately 20 Women and 20 children under age 11 in our Drug and Alcohol treatment center and Emergency Shelter programs. This funding will directly support the overall needs of community residents during the pandemic. (Internal and External support)

Residential Living Expenses Equipment Needs for the Food distribution program - \$50,000

(See Budget Narrative attached)

Please e-mail all materials as a word.doc and/or pdf to [grants@chescofc.org](mailto:grants@chescofc.org):

X	This <b>Innovation &amp; Resiliency Fund Grant Request</b> cover sheet & brief narrative
X	Current annual operating budget & most recent audit
X	501c3 determination letter
X	Current strategic plan. If none, explain why your nonprofit doesn't have a plan.
X	Support materials that strengthen the urgency of this funding request + indicate that your nonprofit is innovative and resilient (ie: COVID best practice research findings, consultant proposal/s, bids for COVID-related materials & equipment, etc.)

- Proposals will only be accepted by e-mail. This grant form is available at <https://chescofc.org/covidgrant/>
  - Receipt of grant proposals will be confirmed by e-mail.
  - Grant proposals will be posted on the Community Foundation's website, in order to share with fund advisors, donors, grant panelists, and other funding sources.
    - Grant proposals will be reviewed weekly.
  - We estimate grants awards will range from \$5,000 to \$50,000.
- For awarded grants, a written report on use and impact of this funding will be due within 6 months.

Please direct questions about **ChesCo Nonprofit Innovation & Resiliency Grants** to

Chester County Community Foundation  
28 W. Market Street, The Lincoln Building  
West Chester, PA 19382

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