

The Chester County Nonprofit Innovation & Resiliency Fund

Administered by the Chester County Community Foundation

In cooperation with regional funders, donors, united funds and County government departments

Recognizing the importance of the nonprofit sector to the high quality of life throughout Chester County, the Chester County Commissioners have allocated \$3.5M to help nonprofits recover with innovation and resiliency. This funding is from the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Per the CARES Act, grants must cover unforeseen financial needs and risks created by the COVID-19 public health emergency. **This includes grants to implement and publicize the safe resumption of programs and services.** The Community Foundation seeks proposals to support innovative, resilient COVID recovery needs, such as:

- Program and service redesign, in light of social distancing and public safety requirements
- Innovative technology to support virtual, mobile and/or pop-up programs and services
- Redesigned and reconceived marketing, fundraising and special events
- Strategic planning pivoting, refinement and revisions in light of COVID-19
- Partnership, merger, consolidation and/or acquisition activities due to COVID-19 impacts
- Infrastructure improvements due to COVID, including plexiglass dividers, technology upgrades, etc.
- Higher operating costs related to cleaning and social distancing requirements
- Other one-time or increased expenses incurred related to COVID-19.

This is a competitive, time-sensitive grants process. Grant decisions will be made weekly, on an ongoing basis.

Only electronic grant applications are accepted by e-mail. No paper applications are accepted.

Eligibility

- Nonprofit 501 (c) (3) organization formed and active in 2017 or earlier
- Nonprofit must be located and providing services in Chester County

Priority Preference for Grant Funding

- Nonprofits that provide clear evidence of how they aim to/are reshaping their programs, services, administration, marketing and fundraising, to safely provide services and thrive in light of COVID impacts
- Nonprofits with substantial costs to comply with COVID public health requirements
- Nonprofits that serve a diverse constituency, and are governed and managed by diverse leadership

Ineligible Entities

- Nonprofits NOT located in Chester County, PA
- Nonprofits NOT delivering services in Chester County
- Nonprofits that did NOT experience revenue loss due to the coronavirus pandemic and/or nonprofits that have no additional costs associated with the coronavirus pandemic
- Nonprofits that were NOT operational as of December 30, 2017
- Government or government-owned or controlled entities
- Churches or religious organizations with respect to their primarily religious activities and/or their activities which limit participation to members of the church or religious organization. Religious entities with social & human service outreach programs must provide 501 (c) (3).
- For-profit businesses
- Private clubs/organizations that limit membership for reasons other than capacity
- Nonprofits primarily engaged in lobbying or political activities
- Nonprofits NOT compliant with all federal, state, & local laws, including taxation
- Nonprofits NOT compliant with current public health guidelines, including coronavirus pandemic phased reopening restrictions ###





CHESTER COUNTY
community
FOUNDATION
28 W. Market Street, Lincoln Biography Building
West Chester, PA 19382
610.696.8211 www.chescocf.org



**Chester County Nonprofit
Innovation & Resiliency Fund
Grant Request Form**

Contact Information

Nonprofit Org Name: Partners Creating Community	ED/CEO Name: Kristen Weber, MSW
Address: 400 Franklin Ave Suite 236	ED/CEO E-mail: Kristen.Weber@partnerscreatingcommunity.org
City, State Zip: Phoenixville, PA 19460	Board Co-Chair Names: Brian Dodd and Kristen Weber
Phone: 484-682-6708	Grant Proposal Contact Name: Kristen Weber, MSW
Website: support-pcc.org	Grant Proposal Contact E-mail: Kristen.Weber@partnerscreatingcommunity.org
EIN: 81-1874043	Grant \$ Amount Requested: \$50,000
Year Founded: 2016	

In filing this application, the nonprofit certifies that it complies with all federal, state & local laws, including taxation; complies with current public health guidelines; and complies with coronavirus pandemic phased reopening restrictions.

Agreed by: Kristen Weber, MSW	Date: November 15, 2020
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Nonprofit Field/s of Interest

<input type="checkbox"/>	Arts, Culture & Historic Preservation	<input type="checkbox"/>	Education	<input type="checkbox"/>	Health
X	Community Development	<input type="checkbox"/>	Environment & Animal Welfare	X	Human Services

Figures	Current	PRE-COVID (as of 1/1/20)
Annual Operating Budget	\$362,880 revenue	\$ 1,117,932 revenue
Full-Time Equivalent Paid Staff	# 6	# 5
# Board Volunteers	# 5	# 6
# Committee Volunteers	# 0	# 0
# Active Direct Service Volunteers	# 2	# 0
Annual Volunteer Hours	# 648	# 128

Funding: Please indicate if your nonprofit has received funding from any of these regional sources over the past few years. We will invite them to review this funding request.

<input type="checkbox"/>	ChesCo Comm Fdn	<input type="checkbox"/>	Brandywine Health Fdtn	<input type="checkbox"/>	United Way ChesCo	<input type="checkbox"/>	ChesCo Dept Comm Devel
<input type="checkbox"/>	ChesCo Fund/W&Girls	<input type="checkbox"/>	Phoenixville Comm Health Fdtn	<input type="checkbox"/>	United Way S ChesCo	<input type="checkbox"/>	ChesCo Dept Health
<input type="checkbox"/>	Other significant funders:					<input type="checkbox"/>	ChesCo Dept Human Svcs

No	Yes	Federal Single Audit
X		Is your nonprofit subject to a federal single audit (formerly known as the OMB Circular A-133 audit)?
		If yes, did your nonprofit's most recent federal single audit disclose any issues?
		If yes, have these issues been adequately addressed?

Narrative: In a few concise paragraphs, please explain:

1. Mission

To create flourishing communities of people who bring their diverse abilities together in work and in life. To develop innovative opportunities that promise a sustainable future. To widen circles of community that cultivate respect, dignity and appreciation among people.

2. What geographic area is served?

Chester County

3. What population is served?

Adults with autism, intellectual disabilities and special mental health needs.

4. How have your service numbers been impacted by COVID?

Due to COVID exposures, we have had to shut down operations twice. Our constituents were not able to volunteer and employees were not able to work. Additionally, we had to shut down our coffee shop, HeartStone Coffee, where we had numerous volunteers and employees with disabilities. We also have had to limit the number of volunteers and employees working together given the risks associated with COVID.

5. What has been the impact of COVID-19, and how has your nonprofit responded?

Operations have shut down twice leading to significant financial losses and strain on our ability to meet our social mission goals of offering volunteer and work opportunities to adults with disabilities. We had to close indefinitely our brick and mortar coffee shop turning to online sales primarily. We have turned to heavier presence at local Farmers Markets, retail café’s and grocery stores to keep sales steady. And, have been working to diversify our product offering.

6. What would this funding be used for? How does this demonstrate innovation and resiliency in dealing with COVID impacts? What would be the community impact of this anticipated funding? Why is it important to fund this now?

We would use this funding to cover projected losses for the remaining of FY2020. This would allow us to continue to focus on strategic and tactical execution given our pivot to an online and farmers market presence. We could also continue to focus on product diversification so that our constituents who volunteer and are employed can assist with this process and have a place to meaningfully contribute and be a part of a radically inclusive work environment. Finally, this would also allow us to continue to focus on our social mission to increase the number of and time that individuals with disabilities volunteer and work at our various enterprises.

7. How much funding is sought? How does this compare to your annual operating budget and this years’ projected deficit? What is the expected timeframe for use of funds?

\$50,000 is sought and is 6% of total operating budget revenue. And, is 128% of total projected deficit.

We would use these funds by FY2020 year-end to cover projected deficit of \$39,010. And, to use remaining monies (\$10,990) as working capital for the Enterprises (Green Lion Breads, HeartStone & Pear Tree Coffee Roasters) given that our unrestricted working capital for our Enterprises is approximately \$28,000 (see Oct 2020 Liquidity Report).

Please e-mail all materials as a word.doc and/or pdf to grants@chescofc.org:

This Innovation & Resiliency Fund Grant Request cover sheet & brief narrative
Current annual operating budget & most recent audit
501c3 determination letter
Current strategic plan. If none, explain why your nonprofit doesn’t have a plan.
Support materials that strengthen the urgency of this funding request + indicate that your nonprofit is innovative and resilient (ie: COVID best practice research findings, consultant proposal/s, bids for COVID-related materials & equipment, etc.)

- Proposals will only be accepted by e-mail. This grant form is available at <https://chescofc.org/covidgrant/>
 - Receipt of grant proposals will be confirmed by e-mail.
 - Grant proposals will be posted on the Community Foundation’s website, in order to share with fund advisors, donors, grant panelists, and other funding sources.
 - Grant proposals will be reviewed weekly.
 - We estimate grants awards will range from \$5,000 to \$50,000.
- For awarded grants, a written report on use and impact of this funding will be due within 6 months.

Please direct questions about **ChesCo Nonprofit Innovation & Resiliency Grants** to

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grants@chescocf.org 610.696.8211