ZELINDA LEBOUTILLIER CHARITABLE FOUNDATION
REQUEST FOR PROPOSALS

I. SUMMARY SHEET
(One page only. This page will be shared with Grant Committee Members.)

Note: If the Philanthropy Network’s Common Grant Application is used, this Summary Sheet MUST accompany application.

Please visit our website at www.chescocf.org to obtain an electronic version of this application.

Date: 5/28/2021

Contact Information:
Organization Name: Saints Philip and James School
Contact Name: Patrick Folan
Address: 721 Lincoln Hwy, Exton, PA 19341
Contact Title: Board Chair
Phone: 484-888-0073
Web Address: https://school.sspj.net
Fax:
Year Incorporated: 1960

Has your nonprofit previously applied to the Community Foundation: Yes __ No _X_

Field/s of Interest:
__ Arts, Culture and Humanities       __ Environment/Animal Welfare       ___ Health
__ Human Services                  ___ Education                  ___ Religion

Organizational Information:
Geographic Area Served (If not all of Chester County, specify primary Chester County municipalities served):
West Chester Area School District and Downingtown Area School District
Annual # of Clients & Description of Population Served: We serve families with children in the age groups of PreK-3 through Grade 8. Current enrollment is 175 students.

Mission Statement:
The mission of Saints Philip and James Parish Elementary School is to ensure that all students receive a faith-filled Catholic education in an environment which manifests the love of God and mutual respect for all. As a Catholic school community, we strive to empower the students to develop fully their intellectual and social skills as they deepen their moral and spiritual awareness of being children of God. Strong collaboration among the administration, faculty, parents, and students is a hallmark of this school.

Organization Description: Elementary School

Annual Budget $ ___1,500,000________  ___28___ # of Full-Time Equivalent Paid Staff
___63___ % of budget for program expenses  ___9___ # of Board Volunteers
___36___ % of budget for administrative expenses ___30___ # of Active Non-Board Volunteers
___1___ % of budget for fundraising expenses ___2,600___ # of Volunteer Hours
100 % total

Top 3-5 funding sources: Golf Outing, Spring Social Event, Student Fun Run

Proposal Information:
Grant Amount Requested: $ ___6,410________
Summary Description of Grant Purpose: Software programs to supplement our instruction and technology.
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II. GRANT PROPOSAL NARRATIVE

Please provide the following information clearly and concisely.
Proposals of 1 or 2 pages are strongly encouraged.

1. Organization’s history, goals, key achievements and distinctiveness
SS. Philip and James School (SSPJ) provides a quality Catholic education for students in preschool (3- and 4-year-olds) through grade 8 combining the best of current teaching strategies and technology with traditional Catholic values in a warm and caring atmosphere. SSPJ has been educating students since 1960 and have a history of challenging academics enhanced by the latest technology, a fine arts program, Spanish, Honors Math, a spacious gym, a STREAM lab, and a state-of-the-art science lab.

SSPJ is committed to the faith formation of children from Pre-K 3 through grade 8, using the Archdiocese of Philadelphia curriculum, the expertise of skilled and dedicated teachers, and the active involvement of parents.

SSPJ is fully accredited by the Middle States Commission on Elementary Schools. The school first received accreditation in 1982 and has been accredited by the Commission through 2022. The school was recognized as a Blue Ribbon School of Excellence in 1989-90 and was recognized as a school of Academic Distinction by the Archdiocese of Philadelphia in 2019 and also designated as one of the Catholic schools in Chester County to receive increased STREAM focus. This year we were voted the best Pre-School in Chester County by the Daily Local News.

2. Funding request: Funding request is for $6,410 to purchase new software to supplement our instruction and technology. This software provides researched based learning and better suited to helps students master essential skills at their own pace.

A. Specific Chester County needs and issues addressed: Use of innovative learning materials to provide enhanced content to student base.

B. Organizational impact (for general operating proposals) or project impact (for project proposals): These programs will be used across all classrooms and become part of the school’s general operating processes.

C. Overall strategies to implement the organization’s mission (or project): As stated in our Mission Statement, the use of new, more current, software will empower our students to develop fully their intellectual and social skills.

D. Why it is important to fund this now: As a Catholic School our funds are limited and programs of this type are paid for by fundraising. As our enrollment grows and technology changes, we find our fundraising money supporting our goal of creating a 1:1 student-to-device ratio. For example, for next school year we need to purchase 55 Chromebooks, 25 iPads, and also begin replacing outdated Smart Boards. Funding this software now will allow SSPJ students to better utilize the devices.

3. Timetable, with anticipated outcomes and their relevance to the nonprofit’s mission: We would purchase the software and install on devices before school starts in September 2021. The outcomes will be enhanced learning and increased use of technology.

4. How impact and results will be demonstrated: The learning is measured for each student using Terra Nova testing scores. We will also track usage of the software.