GRANT PROPOSAL GUIDELINES

- We connect people who care with causes that matter, so their philanthropy makes a difference now & forever.
- We are a collection of Field of Interest & Donor Advised Funds with @$3.5M granted annually to nonprofits in Chester County & beyond.
- 99% of our grants are made by our generous Fund Advisors, who make grant decisions all year.

Proposals submitted by nonprofits are considered for 2 types of grants:

<table>
<thead>
<tr>
<th>Field of Interest &amp; Donor Advised Funds (No Deadline)</th>
<th>Fund for Chester County Capacity Building Grants (Due 9/15)</th>
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<tbody>
<tr>
<td>♦ Grants focus on Chester County causes &amp; issues, but are not limited to Chester County.</td>
<td>♦ For eligibility in this grant program, nonprofits must be located in &amp; serve Chester County. NPO’s with budgets of $500,000 or less are given preference.</td>
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<td>♦ Charitable nonprofits working in all fields of interest are considered for grant awards. (i.e. arts, culture, &amp; humanities; education; community improvement; environment; religion; health; &amp; human services)</td>
<td>♦ The goal of capacity building grantmaking is to strengthen the effectiveness of NPO’s serving the Chester County region, in areas including:</td>
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<td>♦ General operating grants are encouraged. Nonprofits should be specific about their mission, goals, &amp; measurable outcomes.</td>
<td>o Mission, Vision &amp; Strategy</td>
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<td>♦ Proposals can be submitted anytime all year.</td>
<td>o Governance &amp; Leadership</td>
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<td>♦ Grant decisions are made intermittently all year, as Fund Advisors desire.</td>
<td>o Partnerships &amp; Collaborations</td>
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<td>♦ Grant awards typically range from $500-$7,500.</td>
<td>o Operations &amp; Technology</td>
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<td>o Fundraising, Development &amp; Marketing</td>
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<td>♦ Proposals must be submitted by September 15 to be eligible for consideration.</td>
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<td>♦ Grant awards typically range from $500-$5,000, with monies distributed by February.</td>
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</table>

- Use this form @ www.chescof.org to apply online for grants from all Community Foundation Funds.
- Email proposals to grants@chescof.org
- Proposals are considered “complete” when CCCF has confirmed receipt of the Grant Proposal Summary Sheet, Narrative & Attachments.
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants must be charitable, tax exempt organizations with 501(c)(3) certification & cannot be individuals.

Please contact Grants Administrator Kevin Baffa at (610)-698-8211 or grants@chescof.org with any questions.
I. CHESTER COUNTY COMMUNITY FOUNDATION
GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network’s Common Grant Application is used, CCCF’s Summary Sheet MUST accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

Date

Contact Information
Organization Name: Unionville Community Fair  ED/CEO Name:
Address: PO Box 298, Unionville, PA 19375  ED/CEO E-mail:
Phone: 610-347-2087  Board Chair Name: Bonnie Musser
Website: ucfair.org  Board Chair Approval (check here): X
Year Incorporated: 1934  Primary Contact Name: Bonnie Musser
FEIN:  Primary Contact E-mail: bonite@verizon.net

Organization Information:
Field/s of Interest:
___X_ Arts, Culture & Humanities  ___Environment/Animal Welfare  ___X__Education
___Health  X__Agriculture  ___ Human Services  ___Religion

Mission: “The Unionville Community Fair has as its purpose the promotion and education of Agriculture, Agribusiness, Homemaking, Handcrafts and the Arts. It strives to encourage and stimulate interest and involvement of the community in the growth, production, selection and exhibition of products through an educational community activity.”

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):
A tag line was added “Embracing all of Southern Chester County”, this encompasses the Unionville, Kennett, Avon Grove, Oxford and Octoraro school districts and the Chester County Intermediate Unit, Pennock’s Bridge Campus. By so doing we are reaching out to the more rural and agricultural areas to continue our mission of promoting Agriculture.

Describe Population Served & Annual Number of People Served:
The above described area, estimate about 8-10,00 people attend over the 3 days

Annual Budget $___________________  _____0____ # of Full-Time Equivalent Paid Staff
_______ % of budget for program expenses  _____9____ # of Board Volunteers
_______ % of budget for administrative expenses  _____50____ # of Active Non-Board Volunteers
_______ % of budget for fundraising expenses  _____100’s____ # of Volunteer Hours

100 % total

Top 3-5 funding sources:

Is this grant proposal for: Capacity Building ___ or General Operating ___X___?

If Capacity Building Proposal, the focus is:
___Mission, Vision & Strategy  ___Governance & Leadership  ___Partnerships & Collaborations
___Fundraising, Development & Marketing  ___Technology  Other: __________________________

Grant Amount Requested from the Community Foundation: $1,500- $2,000____________

Proposal Summary:  Tents & other rentals are the biggest costs of the Fair, which we need.
Funding Request

This organization being fully run by volunteers, our needs are people to volunteer and the money to pay for the necessary things to hold the Fair. We are fortunate that the Landhope Properties does not charge us for use of the grounds where the Fair is held. We do re-imburse for electric and some other incidentals.

Not able to have the Fair or fundraising events during the pandemic has impacted us the way it has so many organizations and businesses. The parking fee is nominal and no one is ever turned away if they don’t have it. The Fair tries to keep expenses for the families down.

The biggest and most necessary expense is the rental for tents and porta-potties that total around $16,000.00. Funding for these is so very helpful in that the tents house the Dairy Show, the Goat Show, the Llamas these showcase the variety of animal “farming”. The STEM & Robotic tent is expanding this year and we have tents for dining, the children’s activities and antique farm tractors and machinery.

We are fortunate that there is a barn where the Exhibits are on display, away from the weather.

The Fair also pays out around $6,000.00 in premiums in prize money plus the coveted ribbons to participants who enter their produce, flowers, projects & baked goods and other items.

Pinpointing the impact and demonstrating the results of these is harder to describe, but the best way is the visitors that turnout for the Fair, the smiles on kids’ faces, especially when they see that they just received a ribbon for their entry. The fact that those families continue to come back each year is another result of what the Fair can mean to a community.