We connect people who care with causes that matter, so their philanthropy makes a difference now & forever.

We are a collection of Field of Interest & Donor Advised Funds with @$3.5M granted annually to nonprofits in Chester County & beyond.

99% of our grants are made by our generous Fund Advisors, who make grant decisions all year.

Proposals submitted by nonprofits are considered for 2 types of grants:

<table>
<thead>
<tr>
<th>Field of Interest &amp; Donor Advised Funds</th>
<th>Fund for Chester County Capacity Building Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td>(No Deadline)</td>
<td>(Due 9/15)</td>
</tr>
<tr>
<td>◇ Grants focus on Chester County causes &amp; issues, but are not limited to Chester County.</td>
<td>◇ For eligibility in this grant program, nonprofits must be located in &amp; serve Chester County. NPO’s with budgets of $500,000 or less are given preference.</td>
</tr>
<tr>
<td>◇ Charitable nonprofits working in all fields of interest are considered for grant awards. (I.e. arts, culture, &amp; humanities; education; community improvement; environment; religion; health; &amp; human services)</td>
<td>◇ The goal of capacity building grantmaking is to strengthen the effectiveness of NPO’s serving the Chester County region, in areas including:</td>
</tr>
<tr>
<td>◇ General operating grants are encouraged. Nonprofits should be specific about their mission, goals, &amp; measurable outcomes.</td>
<td>○ Mission, Vision &amp; Strategy</td>
</tr>
<tr>
<td>◇ Proposals can be submitted anytime all year.</td>
<td>○ Governance &amp; Leadership</td>
</tr>
<tr>
<td>◇ Grant decisions are made intermittently all year, as Fund Advisors desire.</td>
<td>○ Partnerships &amp; Collaborations</td>
</tr>
<tr>
<td>◇ Grant awards typically range from $500-$7,500.</td>
<td>○ Operations &amp; Technology</td>
</tr>
</tbody>
</table>

Use this form @ www.chescocf.org to apply online for grants from all Community Foundation Funds.

Email proposals to grants@chescocf.org

Proposals are considered “complete” when CCCF has confirmed receipt of the Grant Proposal Summary Sheet, Narrative & Attachments.

Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.

Per IRS Regulations, applicants must be charitable, tax exempt organizations with 501(c)(3) certification & cannot be individuals.

Please contact Grants Administrator Kevin Baffa at (610)-698-8211 or grants@chescocf.org with any questions.
I. CHESTER COUNTY COMMUNITY FOUNDATION
GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network’s Common Grant Application is used, CCCF’s Summary Sheet MUST accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

**Contact Information**

| Organization Name: Avon Grove Library | ED/CEO Name: Lisa Sweet (interim Director) |
| Address: 117 Rosehill Ave., West Grove, Pa 19390 | ED/CEO E-mail: lsweet@ccls.org |
| Phone: 610 869 2004 | Board Chair Name: Susan Geiger |
| Website: avongrovelibrary.org | Board Chair Approval (check here): ☑ |
| Year Incorporated: 1996 | Primary Contact Name: Susan Geiger |
| FEIN: 23-1371963 | Primary Contact E-mail: oucorgis@yahoo.com |

**Organization Information:**

**Field/s of Interest:**

- ___ Arts, Culture & Humanities
- ___ Environment/Animal Welfare
- ___ Education
- ___ Health
- ___ Human Services
- ___ Religion

**Mission:**

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served): Specifically, residents of Avondale Borough, Franklin Township, London Britain Township, London Grove Township, Londonderry Township, New London Township, Penn Township, and West Grove Borough as well as members of the Chester County Library System (through inter-library loan and e-book circulation)

**Describe Population Served & Annual Number of People Served:** AGL primarily serves the area of Avon Grove School District, population 32164

**Annual Budget $__493,300___________________**

| # of Full-Time Equivalent Paid Staff | ____4___ |
| % of budget for program expenses | ____9___ |
| % of budget for administrative expenses | ____46___ |
| % of budget for fundraising expenses | ____298___ |

Top 3-5 funding sources: State funding, County Funding and Municipalities

**Is this grant proposal for:** Capacity Building _x_ or General Operating ____?

**If Capacity Building Proposal, the focus is:**

- ___Mission, Vision & Strategy
- ___Governance & Leadership
- ___Partnerships & Collaborations
- ___Fundraising, Development & Marketing
- ___ Technology
- Other: ___x__________________________

**Grant Amount Requested from the Community Foundation:** $5000

**Proposal Summary:**
II. CHESTER COUNTY COMMUNITY FOUNDATION
GRANT PROPOSAL NARRATIVE

Provide clear, concise information. 3 pages maximum.

1. Nonprofit’s history, goals, key achievements & distinctiveness

AVON GROVE LIBRARY OVERVIEW

Organization history  Avon Grove Library (AGL) has had a long and proud history serving the residents of our area, starting in 1874 when the Public Library of West Grove was established. In 1947, the library became free to all residents, and in 1966, it became a member of the Chester County Library System. In 1996, the library incorporated as “Avon Grove Library” and joined forces with West Grove Borough to build a facility to house both municipal offices and the library. Completed in August 2003, this facility is located on Rosehill Avenue in West Grove. Today, AGL serves the 33,000 residents of the seven municipalities in its service area, as well as residents from other municipalities for whom AGL is their preferred library.

Goals and Key Achievements  The primary goal of AGL is embodied in its mission: We foster lifelong learning and deliver enriching experiences in a safe, welcoming environment accessible to all. That goal is continually attained thanks to our dedicated, well-trained, and mission-driven staff who work diligently to ensure the success of traditional library services such as the lending of books and other materials (“circulation”) and who develop a robust annual roster of programs for participants of all ages, with a special focus on children’s programming. In 2018, AGL’s 999 programs attracted 28,471 participants (791 adults; 27,680 children to age 17), numbers that are exemplary for its size, placing our library among the top libraries for programming within the entire Chester County Library System.

Distinctiveness  Today, AGL serves as a community hub, bringing together the diverse populations of our local municipalities as well as area residents for whom ours is their preferred library. In 2020 we were among the top libraries in Chester County for total number of programs for children ages birth to 11, despite the four-month Covid-19 shutdown. Our 376 children’s programs drew nearly 8,400 attendees over the course of the year. This spirit of community is fostered by the staff, who solicit feedback from library patrons and other local residents to best understand their needs and respond appropriately. This ongoing feedback and response allows the library to constantly refine its lending collection to meet the needs and tastes of its patrons and is reflected in by AGL’s consistently high circulation statistics. In 2020, Avon Grove Library provided 1,785 hours of open access to all residents of the eight municipalities making up our service area: Avondale Borough, Franklin Township, London Britain Township, London Grove Township, Londonderry Township, New London Township, Penn Township, and West Grove Borough. Even with the four-month shutdown, we were open many hours for the needs of our customers. A total of 46,723 people entered the library in 2020, which was a 55% lower figure than the year before, but still impressive given that we were closed or under pandemic restrictions for most of the year. With attendance at outreach programs (those outside the library) figured in, the total customer count was nearly 50,000 in 2020. Over 7,800 people had Avon Grove Library cards at the end of 2020.

In addition, Our PCs and wifi access are free to all, and they remain popular. Users logged over 2,000 sessions on the library’s Internet-connected PCs in 2020, as well as over 3,500 sessions using our wifi. Reasonably priced access to printing and copying is also available, and the library staff give personal help as needed to those using our technology resources. Spaces within the library are frequently used by tutors and their students, and older students often find the library a pleasant place to do schoolwork and meet their friends after school.
2. Funding request

- **key initiatives**: As mentioned above AGL has a very strong Children's department focused on making Children's experiences positive in a way that will make them love the Library and want to continue to use and support our Library as they get older.

- **Specific needs & issues to be addressed**: Currently the Library is designed as a room with the General Collection and a separate room designed for Children, to be used for Children's programs and story times. These 2 spaces do not touch each other in the physical building. However, they are serviced by a single heating and air conditioning unit. In order to keep the larger room for the General Collection comfortable; the Children's room is either extremely cold in the summer or very warm in the winter. In an effort to make everyone comfortable especially the children and accompanying parent, AGL would like to install a separate heating and cooling unit for the Children's Room.

- **Why it is important to fund this now**: As we begin recovering from restrictions of COVID, AGL is planning to begin more in person programs and story times. Now would be a good time to install this system so we are ready to do this.

- **How impact & results will be demonstrated**: By making the environment more pleasant AGL will attract more patrons which in turn will encourage more support from the community. AGL will measure the number of attendees for the activities held in this room. A quote received 2 years ago estimated the cost to be $8000. We would ask that Chester County Community Foundation fund $5000 and AGL will fund the difference. We will document the attendance at programs and measure against previous attendance for similar events. AGL will get several bids from local contractors for the work to be done.

III. ATTACHMENTS

_E-mail or mail this support information_

1. Copy of 501 (c) (3) federal tax-exempt letter
2. List of Board of Directors, with their affiliations
3. Most recent annual report & financial statement, audited if available
4. Itemized organizational operating budget with actual results for prior fiscal year & current fiscal year to date
5. If capacity building initiative, itemized budget (including external consultant’s proposal, if applicable)
6. Current strategic plan. If your nonprofit does not have a current strategic plan, explain why.

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Connecting people who care with causes that matter, so their legacies make a difference.
WHAT IS CAPACITY BUILDING?

Capacity building helps bring a nonprofit to the next level of operational, programmatic, financial, or organizational maturity, in order to more effectively & efficiently fulfill its mission.

Capacity building may include (but is not limited to) projects which address:

- **MISSION, VISION & STRATEGY**
  Organizational Assessment - Strategic Planning - Financial Planning

- **GOVERNANCE & LEADERSHIP**
  Board Development - Executive Transition/Succession Planning - Leadership Development - Staff Training & Professional Development

- **PARTNERSHIPS & COLLABORATIONS**
  Coalition Building – Collaboration - Mergers & Acquisitions - Strategic Restructuring

- **RESOURCE DEVELOPMENT & MARKETING**
  Major Gift Donor Identification, Cultivation, Development & Stewardship - Development Campaigns (Annual, Capital, Planned Giving) - Earned Income Development - Social Enterprise Feasibility & Development - Marketing, Branding & Communications

- **TECHNOLOGY & OPERATIONS**