

GRANT PROPOSAL GUIDELINES

- We **connect people who care with causes that matter, so their philanthropy makes a difference now & forever.**
- We are a **collection of Field of Interest & Donor Advised Funds** with **@\$3.5M granted annually** to nonprofits in Chester County & beyond.
- **99%** of our grants are made by our generous Fund Advisors, who make grant decisions all year.

Proposals submitted by nonprofits are considered for 2 types of grants:

Field of Interest & Donor Advised Funds (No Deadline)

- ◇ Grants **focus on Chester County** causes & issues, but are not limited to Chester County.
- ◇ Charitable nonprofits working **in all fields of interest** are considered for grant awards. (I.e. arts, culture, & humanities; education; community improvement; environment; religion; health; & human services)
- ◇ **General operating** grants are encouraged. Nonprofits should be specific about their mission, goals, & measurable outcomes.
- ◇ Proposals can be submitted **anytime all year.**
- ◇ Grant decisions are made **intermittently** all year, as Fund Advisors desire.
- ◇ Grant **awards** typically range from **\$500-\$7,500.**

Fund for Chester County Capacity Building Grants (Due 9/15)

- ◇ For eligibility in this grant program, nonprofits must be **located in & serve Chester County.** NPO's with budgets of \$500,000 or less are given preference.
- ◇ The goal of capacity building grantmaking is to **strengthen the effectiveness of NPO's serving the Chester County region**, in areas including:
 - Mission, Vision & Strategy
 - Governance & Leadership
 - Partnerships & Collaborations
 - Operations & Technology
 - Fundraising, Development & Marketing
- ◇ Proposals must be submitted by **September 15** to be eligible for consideration.
- ◇ Grant **awards** typically range from **\$500-\$5,000,**

- Use this form @ www.chescocf.org to apply online for grants from all Community Foundation Funds.
- **Email proposals to grants@chescocf.org**
- Proposals are considered "complete" when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments.**
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants **must be** charitable, tax exempt organizations with 501(c)(3) certification & **cannot** be individuals.

Please contact Grants Administrator **Kevin Baffa** at **(610)-698-8211** or **grants@chescocf.org** with any questions.

I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network's Common Grant Application is used, CCCF's Summary Sheet MUST accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

Date

June 7, 2021

Contact Information

Organization Name: Pennsylvania State Police Camp

Cadet of Chester County

Address: P.O. Box 14, West Grove, PA 19390

Phone: 610-268-2102 @ PSP Avondale

Website: <http://www.cccampcadet.org>

Year Incorporated: 1991

FEIN: 23-2679985

ED/CEO Name: Tprs Kochka & MacIntyre

ED/CEO E-mail: director@cccampcadet.org

Board Chair Name: Chadd Martin

Board Chair Approval (check here):

Primary Contact Name: Helen Eckel-Wiener

Primary Contact E-mail:

heleneckel@verizon.net

Organization Information:

Field/s of Interest:

Arts, Culture & Humanities

Environment/Animal Welfare

Education

Health

Human Services

Religion

Mission: To host a **free** week-long, overnight camp allowing boys, and girls, ages 11-13, to live in an atmosphere modeled after the State Police Academy, experiencing a variety of law enforcement activities. To place emphasis on improving self-discipline, confidence & self-esteem, respect for authority, and each other, as well as the benefits of teamwork and making good decisions. To promote positive interaction between the children, and the Troopers & law enforcement professionals that serve as counselors.

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):

Camp Cadet of Chester County is for boys, and girls that reside; or attend school in Chester County.

Describe Population Served & Annual Number of People Served:

120 children (boys, and girls) ages 11-13

Annual Budget \$ 54,788.00 _____ 0 _____ # of Full-Time Equivalent Paid Staff

65 _____ % of budget for program expenses 17 _____ # of Board Volunteers

1 _____ % of budget for administrative 2 _____ # of Active Non-Board Volunteers

34 _____ % of budget for fundraising expenses 1,126 _____ # of Volunteer Hours (Board meetings, fund raising event and week of camp)

100 % total

Top 3-5 funding sources: PECO, Walmart, Wawa, Rowan Foundation, and Golf Classic Fundraiser

Is this grant proposal for: Capacity Building _____ or General Operating _____?

Grant Amount Requested from the Community Foundation: \$ 5,000 _____

Proposal Summary: Each year the board of directors needs to raise the funds for running Camp Cadet.

II. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL NARRATIVE

Provide clear, concise information. 3 pages maximum.

- 1. Nonprofit's history, goals, key achievements & distinctiveness** This unique concept called "Camp Cadet" was the vision of a single Pennsylvania State Trooper in 1971, as a way to promote good relations between police and young people. The first Camp Cadet began in Butler, PA. Today that vision is thriving, as there are 26 different Camp Cadet programs throughout the Commonwealth, including the Commissioner's Honor Camp. Although bearing many similarities, each regional program is independently operated, and funded.

Our proud tradition in Chester County followed soon after in 1971, allowing boys and girls, ages 11-13, living or attending school in Chester County to experience a variety of law enforcement activities, while promoting positive interaction with the professionals who serve their community.

Cadets (campers) live in an atmosphere modeled after the State Police Academy, where emphasis is placed on improving self-discipline, confidence, and self-esteem. Troopers and other specially selected law enforcement professionals, both male, and female, serve as counselors. Our staff graciously donates their off-duty time, allowing them to remain on-site for the entire week, to create and share in this unique and thrilling cadet experience.

During the week, Cadets learn teamwork, and the benefits of making good decisions, as well as respect for authority, and each other. Cadets are challenged to work hard, from start to finish in this highly structured program, but also enjoy plenty of fun activities associated with traditional summer camps. Concluding the week with a military style graduation ceremony instills a sense of accomplishment for all.

Camp Cadet of Chester County is funded entirely through grants, and donations, making it possible for children to participate at **no cost** to their families; (some other Camp Cadet programs require campers to pay nominal registration fee).

2. Funding request

- **Description of key initiatives** To promote good relations between police and young people. Improve camper's self-discipline, confidence, and self-esteem. Teach the benefits of teamwork, making good decisions, as well as respect for authority, and each other.
- **Specific needs & issues to be addressed** Funding is needed to cover expenses during the week of Camp Cadet i.e.; cost to utilize Camp Saganaw, Oxford, PA (approx \$294 per camper), and costs to hold Golf Classic Fundraiser (fees toward use of Kennett Square Co. Club, Game of Chance License).
- **Why it is important to fund this now** Although 2020 & 2021 Camp Cadet program(s) were cancelled, we still incurred fundraising costs (Golf Classic), that impacted our account balance. In today's social climate, with heightened negativity toward law enforcement at large, our program is more important than ever; helping to bridge the widening gap between communities, and the men & women who serve, and protect them.
- **How impact & results will be demonstrated** The bond that forms between Cadet, and counselor, often lasts beyond the week of camp. Former campers have been known to

maintain contact with the men & woman they worked, and played with at Camp Cadet; sometimes reaching out for advice, or when they have a problem as they navigate their teens into young adulthood. There are numerous State Troopers currently serving the Commonwealth, whose career choice can be traced back to them having attended Camp Cadet.

III. ATTACHMENTS

E-mail or mail this support information

1. Copy of 501 (c) (3) federal tax-exempt letter
 2. List of Board of Directors, with their affiliations
 3. Most recent annual report & financial statement, audited if available
 4. Itemized organizational operating budget with actual results for prior fiscal year & current fiscal year to date
 5. If capacity building initiative, itemized budget (including external consultant's proposal, if applicable)
 6. Current strategic plan. If your nonprofit does not have a current strategic plan, explain why.
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WHAT IS CAPACITY BUILDING?

Capacity building helps bring a nonprofit to the next level of operational, programmatic, financial, or organizational maturity, in order to more effectively & efficiently fulfill its mission.

Capacity building may include (but is not limited to) projects which address:

- **MISSION, VISION & STRATEGY**
Organizational Assessment - Strategic Planning - Financial Planning
- **GOVERNANCE & LEADERSHIP**
Board Development - Executive Transition/Succession Planning - Leadership Development - Staff Training & Professional Development
- **PARTNERSHIPS & COLLABORATIONS**
Coalition Building – Collaboration - Mergers & Acquisitions - Strategic Restructuring
- **RESOURCE DEVELOPMENT & MARKETING**
Major Gift Donor Identification, Cultivation, Development & Stewardship - Development Campaigns (Annual, Capital, Planned Giving) - Earned Income Development - Social Enterprise Feasibility & Development - Marketing, Branding & Communications
- **TECHNOLOGY & OPERATIONS**
Business Continuity Planning - Financial Management - Human Resources - Volunteer Management - Industry Certification - Risk Management - Technology Improvements