

I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

*One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.
Note: If Philanthropy Network's Common Grant Application is used, CCCF's Summary Sheet MUST accompany application.
To obtain an electronic version of this application, visit www.chescocf.org*

Date 4/24/2023

Contact Information

Organization Name: Pennsylvania Elks Major Projects, Inc.	ED/CEO Name: Ricki Hood
Address: 703 Georgian Place, Somerset, PA 15501	ED/CEO E-mail: rhood@paelkshomeservice.org
Phone: 724-705-3569	Board Chair Name: S. David DeStefano
Website: www.paelkshomeservice.org	Board Chair Approval (check here) <input checked="" type="checkbox"/>
Year Incorporated: 1966	Primary Contact Name: Stacy Hirst
FEIN: 25-6084084	Primary Contact E-mail: shirst@paelkshomeservice.org

Organization Information:

Field/s of Interest:

<input type="checkbox"/> Arts, Culture & Humanities	<input type="checkbox"/> Environment/Animal Welfare	<input type="checkbox"/> Education
<input type="checkbox"/> Health	<input checked="" type="checkbox"/> Human Services	<input type="checkbox"/> Religion

Mission: The **Mission Statement** of Pennsylvania Elks Major Projects is “To support and promote the independence of individuals with developmental disabilities, by providing advocacy services in their home environment.” We offer specially trained nurses who provide in-home advocacy and care coordination services, to support individuals with disabilities and their families and other caregivers. Our services are provided at no charge to the person being helped and can continue for as long as needed.

Our **Vision** is to build communities where each person with a disability feels safe, respected, connected, and valued for who they are. Building on their strengths so that each person belongs, each person is accepted, welcomed, and given the chance to participate in their community, regardless of ability.

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served): We serve all of Chester County, as well as all 66 other Pennsylvania Counties.

Describe Population Served & Annual Number of People Served: We serve children, youth and adults with developmental disabilities and the families who care for them. This service is provided by a specially trained nurse who normally meets with individuals and families in their own homes or anywhere in the community where support is needed. In 2022, our nurses served at least 3,066 individuals in Pennsylvania.

Annual Budget \$ 1,483,600

<u>21</u> # of Full-Time Equivalent Paid Staff	
<u>81</u> % of budget for program expenses	<u>8</u> # of Board Volunteers
<u>19</u> % of budget for administrative expenses	<u>0</u> # of Active Non-Board Volunteers
<u>0</u> % of budget for fundraising expenses	<u>0</u> # of Volunteer Hours
<i>100 % total</i>	

Top 3-5 funding sources:

1. Income from Investments
2. PA Elks Fundraising
3. Elks National Foundation

Is this grant proposal for: Capacity Building ___ or General Operating X ?

If Capacity Building Proposal, the focus is:

___ Mission, Vision & Strategy ___ Governance & Leadership ___ Partnerships & Collaborations
___ Fundraising, Development & Marketing ___ Technology Other: _____

Grant Amount Requested from the Community Foundation: \$3,000

Proposal Summary:

We are seeking \$3,000 to continue to provide support services to 30 families who live in Chester County. This represents approximately 5% of the cost of providing the Elks Home Service unit that serves Chester County for one year. The funding will be used to cover a portion of the salary for the Elks Home Service Nurse.

- Community Care Connections – *Outstanding Partner in Service Award*
- Inglis Foundation – *Award for Continuing Excellence*
- Achieva Award of Excellence – *Excellence in Professional Service*
- ACTION (Aiding Community Together Identifying Our Health Needs) Health - *Exemplary Community Partner Award*
- Central Penn Parent - *Healthcare Heroes Award finalist*
- UCP of Philadelphia & Vicinity
The President's Award for Outstanding Community Service
- United Cerebral Palsy of Pennsylvania - *Excellence in Care Award*
- UCP Foundation of Pittsburgh - *Community Hero Benefactor Award*
- Pennsylvania's Outreach Program for Babies, Kids and Families - *Provider Recognition Award*
- Pennsylvania Department of Health - *The Special Kids Network Award*
- The Governor's Private Sector Initiative Task Force - *The Keystone Award of Excellence*

2. Funding request

- **Description of key initiatives**
- **Specific needs & issues to be addressed**
- **Why it is important to fund this now**
- **How impact & results will be demonstrated**

Description of Our Key Initiatives:

Our key initiative is to provide service coordination to participants. This includes activities to identify, coordinate, and assist participants in obtaining access to needed health services and in-home supports, as well as social and housing services needed to help participants live in their communities.

Key Activities to Help Achieve These Outcomes:

- Provide visits to the homes of persons with disabilities as well as at schools, health care providers, or anywhere the consumer may be.
- Visits will be made available everywhere, including remote rural areas.
- Home Service Nurses will share their knowledge of the services and support available to individuals and their family members.
- Helping consumers to access services available to them in their communities.
- Nurses will advocate for the consumer's legal and human rights.
- Nurses will work with the person and their family and caretakers for as long as their help is needed.
- Nurses will provide health teaching and support as well as act as a liaison between health care providers and the individual and their family.

Specific Needs and Issues to Be Addressed:

Persons with special needs can face multiple challenges to meet their **health care needs**. Through this project some of the ways the nurses will address those needs include:

- Help with accessing affordable, quality health care benefits.
- Offer suggestions and answer questions regarding health care needs.
- Attend medical appointments with the individual to offer support and advocacy.
- Help to interpret the medical jargon that is sometimes used.
- Interpret clinical findings and offer health education to discuss measures that can help them comply with their medical treatment.

- Provide wellness education and support.
- Encouragement to avoid unhealthy behaviors.
- Help to secure funding for medical supplies, equipment, and assistive technology.
- Help to make physicians and other health care providers aware of the supports that are available in the community for persons with special needs.
- Act as an advocate who can help bridge the gap between the physician's office and the home and community.

Some specific activities may include:

- Assessing equipment needs and helping to access wheelchairs, lifts, etc.
- Assistance with inclusion and help finding activities within the community
- Instruction regarding home care issues such as feeding, adaptive clothing and toys
- Help to find a safe, accessible home or to make their current home more accessible
- Providing emotional support and help to find respite care for families
- Contacting community agencies for follow-through after a referral
- Advocating in schools for appropriate educational services
- Helping an individual achieve a vocational goal
- Referral to recreational activities such as camps, adaptive sports, and therapeutic horseback riding

Why It Is Important to Fund This Now:

Our staff is committed to providing a consistent, supporting presence in the lives of persons with special needs. Their primary focus is to help everyone we serve achieve the maximum degree of health and independence possible. As our number of participants continues to grow, so does the cost of providing adequate and equitable care to each individual and family.

How Our Impact and Results Will Be Demonstrated:

The nurses will continue to meet with each program participant and their family or other caregivers and together determine their wants and needs. Working together, they will develop a Goal Plan that is reviewed at each encounter. They will evaluate each participant, and document and measure the impact of the program on their life.

- *For capacity building grant proposals:*
 - *How will this capacity building initiative impact your nonprofit?*
 - *How will this impact be measured?*
 - *Include a description of the expected activities; timeline & costs to implement the initiative. If external consulting services are required, include the anticipated costs & expertise of the consultants to be hired. Include external consultant proposals if applicable.*

N/A

III. ATTACHMENTS

E-mail or mail this support information

1. Copy of 501 (c) (3) federal tax-exempt letter
2. List of Board of Directors, with their affiliations
3. Most recent annual report & financial statement, audited if available
4. Itemized organizational operating budget with actual results for prior fiscal year & current fiscal year to date
5. If capacity building initiative, itemized budget (including external consultant's proposal, if applicable)
6. Current strategic plan. If your nonprofit does not have a current strategic plan, explain why.

- Use this form @ www.chescof.org to apply online for grants from all Community Foundation Funds.
- **Email proposals to grants@chescof.org**
- Proposals are considered "complete" when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments**.
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants **must be** charitable, tax exempt organizations with 501(c)(3) certification & **cannot** be individuals.

Please contact Grants Administrator Kevin Baffa at
(610) 696-8211 grants@chescof.org with questions.

