

I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network's Common Grant Application is used, CCCF's Summary Sheet MUST accompany application.

Date: 4/25/2023

Contact Information

Organization Name: **Safe Harbor of Chester County (SH)**
Address: **20 N. Matlack Street, West Chester, PA 19380**
Phone: **610-405-2968**
Website: **www.safeharborofgwc.org**
Year Incorporated: **1992; 501(c)3 in April, 1994**
FEIN: **23-2734615**

ED Name: **Catherine Friedman**
ED E-mail: **catherine@ safeharborofgwc.org**
Board Chair Name: **Basil Joy**
Board Chair Approval (check here):
Primary Contact Name: **Wendy Kershner**
Primary Email: **wendy@safeharborofgwc.org**

Organization Information:

Field/s of Interest:

Arts, Culture & Humanities Environment/Animal Welfare Education
 Health **Human Services** Religion

Mission:

Safe Harbor is a non-profit charitable organization aiming to provide housing, food, and access to support services in a structured environment for homeless single men and homeless single women in Chester County.

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):

Chester County

Describe Population Served & Annual Number of People Served:

40 shelter residents plus a bagged lunch program open to all in need in the community. Current residents: 40% Caucasian; 60% Non-Caucasian (42% African American, 9% LatinX, 9% Mixed/Other)

Annual Budget \$ 1,000,000 12 # of Full-Time Equivalent Paid Staff
90% of budget for program expenses 9 # of Board Volunteers
5.5 % of budget for administrative expenses 400+ # of Active Non-Board Volunteers
4.5% of budget for fundraising expenses 6,000+ # of Volunteer Hours
100 % total

Top 3-5 funding sources: Individual Donations, Grants and Fundraisers; county funds declined in 2022

Is this grant proposal for: Capacity Building or **General Operating**

If Capacity Building Proposal, the focus is:

Mission, Vision & Strategy Governance & Leadership Partnerships & Collaborations
 Fundraising, Development & Marketing Technology Other: _____

Grant Amount Requested from the Community Foundation: \$ 10,000

Proposal Summary:

Safe Harbor of Chester County (SH) was founded in 1992, and provides emergency shelter for up to 40 residents, 20 men and 20 women. They are currently the only area shelter for single women. SH supports their residents by providing daily meal programs, housing, interview opportunities, training and transportation; SH also runs a daily bagged lunch program for the greater community. The objective of our grant request is to replace the current communal shower with 7 individual shower stalls for the men's bathroom. The individual stalls will allow for increased personal privacy, more comfort and greater dignity. We hope to start the project soon, and our goal is complete the new showers by fall 2023.

II. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL NARRATIVE

Provide clear, concise information. 3 pages maximum.

1. Nonprofit's history, goals, key achievements & distinctiveness

Established in 1992, Safe Harbor was created to respond to the heightened number of people sleeping in the downtown area of West Chester. SH first started out as a traveling shelter until securing a permanent facility in 1995. Now, SH operates as a "low-demand" shelter, assisting anyone as long as they have space. Today, SH serves 40 residents at a time, 20 men and 20 women, providing them with food, shelter, and structured support in a secure environment. This includes providing interview opportunities, training, transportation, and more for the residents to secure work and ultimately permanent housing.

Additionally, SH provides daily bagged lunches for the wider community with their many partners. For 31 years, SH has been dedicated to serving the entire homeless population of Chester County. We are primarily privately funded and were able to continue operating through the entire pandemic.

2. Funding request

• Description of key initiatives

The project will reconfigure the bathroom to install seven individual showers for the men at SH. We are currently gathering and finalizing contractor bids for the new showers, and we will be looking for materials donations. While the men's shower area is being reconstructed, the male residents will use the women's shower after the women are done using their restroom area. The goal is to have the shower reconstruction completed as quickly as possible, ideally by the fall 2023. SH staff will work with the foreman and communicate the timeline progress to both residents and volunteers.

• Specific needs & issues to be addressed

SH requests a \$10,000 grant from Chester County Community Foundation to contribute to the estimated \$50,000 total cost to create individualized showers for the men at the shelter to provide privacy and security. Creating individualized shower stalls for the male residents of SH will give the men the same peace of mind as the female residents. Individual shower stalls will improve the quality of life for all the shelter residents by boosting personal privacy, dignity and comfort.

Why it is important to fund this now

Many homeless shelters lack basic privacy for residents, which can have a negative impact on their well-being. SH currently has communal living spaces for both men and women which makes private shower facilities even more critical. At SH, the women's floor is newer construction and has single shower stalls. The men's floor is in the original structure, and there is currently one large shower stall that only one person uses at a time. After the current shower space is divided into multiple showers, more than one person can shower at a time.

• How impact & results will be demonstrated

The project planning phase is underway, and in addition to selecting a contractor we are working with a local company to explore them overseeing the work pro bono.

Due to the size of the project, SH has secured a gift of \$35,000 from the W. W. Smith Charitable Fund towards the bulk of the renovation costs. The total cost estimate is \$50,000, and we hope that through CCCF we will secure the remaining funding.

Additionally, the West Chester University Honors Students are working with our staff to further develop SH's social media presence and build awareness of our services. Initially the enhancement of SH's social media presence was done primarily through the creation of digital flyers used to advertise fundraising events. Increased development will create a sustainable platform for SH to pursue further outreach and activity promotion for years to come.

III. ATTACHMENTS

E-mail or mail this support information

1. Copy of 501 (c) (3) federal tax-exempt letter
2. List of Board of Directors, with their affiliations
3. Most recent annual report & financial statement, audited if available
4. Itemized organizational operating budget with actual results for prior fiscal year & current fiscal year to date
5. If capacity building initiative, itemized budget (including external consultant's proposal, if applicable)
6. Current strategic plan. If your nonprofit does not have a current strategic plan, explain why.

As a new organization, ACL does not yet have a strategic plan. We hope to secure funding to do board development work with Lou Beccaria and Connie Carter in early 2022. We have also requested funding for a second engagement with them to create an initial strategic plan.

- Use this form @ www.chescof.org to apply online for grants from all Community Foundation Funds.
- **Email proposals to grants@chescof.org**
- Proposals are considered "complete" when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments**.
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants **must be** charitable, tax exempt organizations with 501(c)(3) certification & **cannot** be individuals.

Please contact Grants Administrator Kevin Baffa at
(610) 696-8211 grants@chescof.org with questions.