

I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network's Common Grant Application is used, CCCF's Summary Sheet **MUST** accompany application.

To obtain an electronic version of this application, visit www.chescocf.org

Date 09/01/2023

Contact Information

Organization Name: Bournelyf Special Camp
Address: 1070 S. New Street, West Chester, PA 19382
Phone: 610-692-9027
Website: www.bscwc.org
Year Incorporated: 1989
FEIN: 23-2583691

ED/CEO Name: Courtney Zimmerman
ED/CEO E-mail: czimmerman@bscwc.org
Board Chair Name: Lowe Parrish
Board Chair Approval (check here):
Primary Contact Name: Rick Curth
Primary Contact E-mail: rcurth@bscwc.org

Organization Information:

Field/s of Interest:

Arts, Culture & Humanities Environment/Animal Welfare Education
 Health Human Services Religion

Mission: The mission of Bournelyf Special Camp (BSC) is to develop participants' abilities by helping them build confidence, improve social and communication skills, and become more physically fit through challenging, but achievable physical activities and by interaction with others.

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):

Bournelyf Special Camp serves all of Chester County and the surrounding region.

Describe Population Served & Annual Number of People Served: Programming is provided for individuals with mild to moderate intellectual and related disabilities. Each year approximately 200 individuals including children (ages 8-17), young adults (ages 18-25), and alumni campers (ages 26 and up) are engaged in services and ongoing support.

Annual Budget \$ 346,685 _____ # of Full-Time Equivalent Paid Staff 2 _____
65 _____ % of budget for program expenses 21 _____ # of Board Volunteers
23 _____ % of budget for administrative expenses 100 _____ # of Active Non-Board Volunteers
12 _____ % of budget for fundraising expenses 5,000 _____ # of Volunteer Hours
100 % total

Top 3-5 funding sources: McLean Contributionship, Robert & Jennifer McNeil, Greg Bentley, Meridian Bank, Emergency Aid of PA Foundation

Is this grant proposal for: Capacity Building or General Operating _____?

If Capacity Building Proposal, the focus is:

Mission, Vision & Strategy Governance & Leadership Partnerships & Collaborations
 Fundraising, Development & Marketing Technology Other: _____

Grant Amount Requested from the Community Foundation: \$ \$5,000 _____

Proposal Summary: BSC is currently engaged in a capital campaign to raise funding that will renovate an existing building on the property into a new Camp Headquarters including offices and a nurse's station. Funding through this proposal will help offset the cost of campaign planning with local consultant Krystine Sipple.

March 13, 2023

Contract Extension Agreement

This agreement is made between Bournelyf Special Camp, 1070 S. New Street, West Chester, PA, 19382 (referred to as the "Client") and Krystine Sipple, 1140 Spackman Lane, West Chester, PA 19380 (referred to as the "Counsel").

IT IS HEREBY AGREED THAT:

1. Having received prior registration by the Commonwealth of Pennsylvania, Department of State, Bureau of Charitable Organizations, in April of 2022, and at the Client's request in March of 2023, Krystine Sipple will continue to provide fund-raising counseling services to the Client for its capital campaign, with services ending in March of 2024.
2. Service will be billed at a rate of \$125 per hour.
3. All payments are due on the fifteenth (15th) of the month (or the next business day should the fifteenth fall on a weekend or holiday).
4. The services shall begin as set forth in item one (1) above, unless terminated as described in item five (5). Reviews will take place periodically by Counsel and the Client to determine whether extensions or revisions shall take place.
5. It is agreed that either party may terminate this agreement with written notice by the first business day of any month. Any renewals will be in writing and will be filed with the Commonwealth of Pennsylvania, Bureau of Charitable Organizations.
6. At no time will Counsel have custody or control of any funds that have been donated to the Client.
7. The purposes of this agreement are to provide leadership coaching for Bournelyf Special Camp, including, but not limited to, the Executive Board and Capital Campaign Committee members that will increase Client's ability to implement a Capital Campaign in support of its mission.
8. The Client exercises control and approval over the content and volume of any solicitation.

IN WITNESS WHEREOF, the parties have executed this agreement as of March 13, 2023.

Counsel:



Krystine Sipple, CFRE

Bournelyf Special Camp:



Richard Curth (Mar 14, 2023 07:50 EDT)

Richard Curth, Development Director



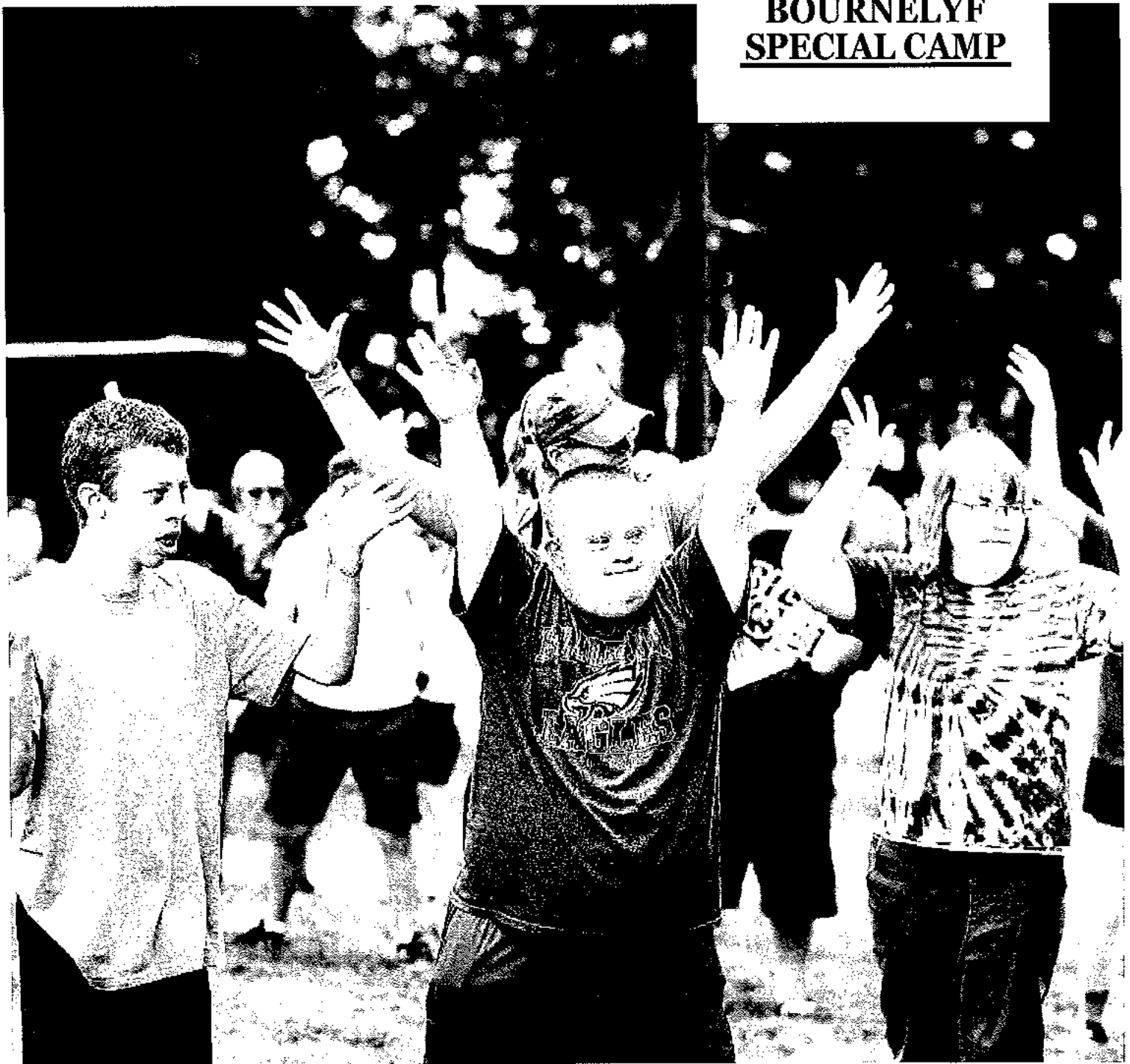
Dave Vermeil (Mar 14, 2023 14:57 EDT)

Dave Vermeil, Board

Bournelyf Special Camp Registration Number: 8631

1440 SPACKMAN LANE, SUITE 101, WEST CHESTER, PA 19380
krys@krystinesipple.org www.krystinesipple.org

Building for the Future



HISTORY

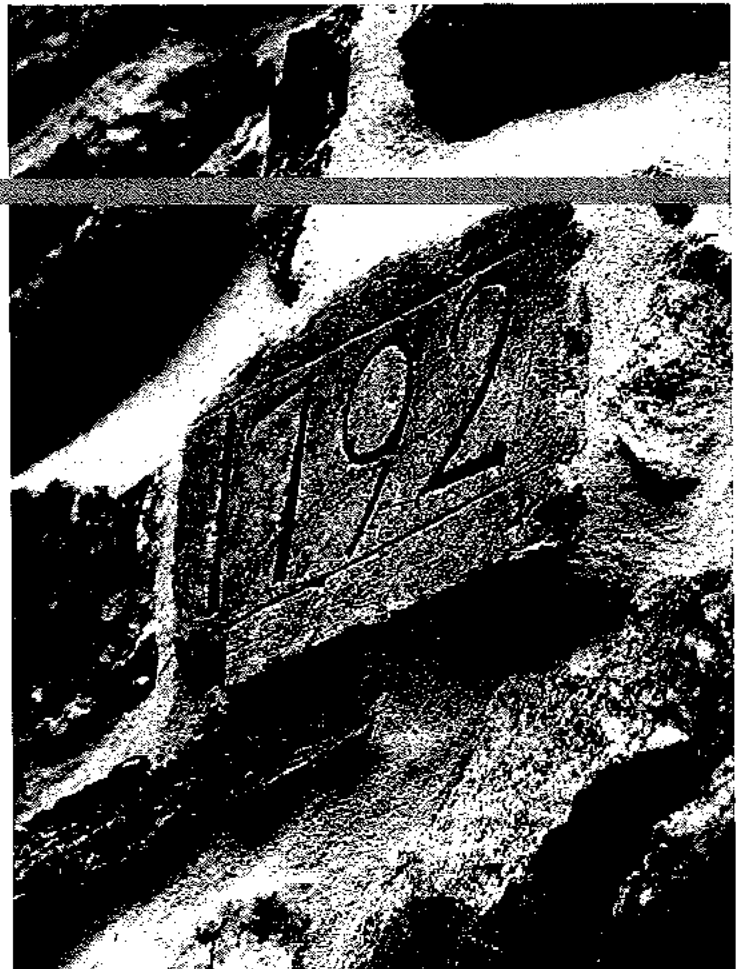
Bournelyf Special Camp (BSC) was established in 1980 as an outreach project of the Church of the Loving Shepherd in West Chester, PA in response to an unmet need for summer programming for individuals with mild and moderate intellectual and developmental disabilities.

Bournelyf's mission is to develop participants' abilities by helping them build confidence, improve social and communication skills, and become more physically fit through challenging, but achievable physical activities and by interaction with others. We fulfill our mission by holistically addressing each camper's needs on an individual basis. Over the past 40 years, BSC has established a reputation as a valued provider for individuals with special needs and has served thousands of participants, while also providing a respite for family and caregivers.

"It's a safe and loving place to have fun and make lifelong friends."

-Hazel, mother of an alumni camper

In a typical summer, we offer four different day camp programs where participants ages 8 through adulthood engage in a variety of traditional summer camp activities. Trailblazers, our flagship program, serves youth ages 8 to 17, and includes fitness, orienteering, canoeing/water safety, hiking, horseback riding, service projects, nature scavenger hunts, and outdoor games. Expedition Camp, a program designed to help campers transition to adult activities, serves young adults ages 18-25. It features summer camp activities as well as life skills



programming, opportunities for community service, and other activities that promote physical activity, goal setting and achievement, and increased self-confidence and self-esteem. Alumni Day Camp provides a continued sense of community for adults ages 26 and older where they connect with friends and continue to experience the physical, social, and emotional benefits of camp. Swim Camp, for campers ages 12 and over, provides an opportunity for competitive swimming, water games/aerobics, and water safety.

Beyond the summer, current and alumni campers also participate in our monthly year-round program offerings. These events enable campers to maintain friendships established during the summer and to be part of a caring community of peers, which is a need that is often overlooked in programming for people with intellectual and developmental disabilities.

CHALLENGES

While renting space for camp activities at the Church of the Loving Shepherd (CLS) has served us well for the past 41 years, their congregation is growing. They are also starting to open their facility up to outside groups to rent for weddings and events, which will reduce the times we can use their buildings. We are currently limited in our ability to conduct year-round programs without burdening CLS to block time from their schedule or having to book programs based on CLS's schedule.

"Bournelyf gives my son a chance to be a part of a community of friends and allows for the deepening of friendships. He is in his heaven when he is at this camp." -Sue, mother of Alumni camper

In addition, as Bournelyf has grown, it has become obvious that the camp requires a facility designed specifically to accommodate the needs of the population we serve. In order to be able to accept new families into our summer camp and year-round programs, we need to have the ability to safely serve them. We also need to ensure that our program has the resources to serve the growing number of Alumni Campers who range in age from 26 to over 50. We have simply run out of space to safely accommodate any additional campers.



The camp nurse's station and administrative office are housed in one building which we rent from the church. Unfortunately, this space does not have a restroom or a kitchen with running potable hot water. There is a lack of storage for summer camp and year-round program supplies; the camp currently relies upon CLS for all storage needs. The swimming pool, which is owned by the camp, is a drain on the camp budget due to failing pipes, pumps, and overall condition. On average, we spend \$10,000 each year to address recurring issues with the pool. The swimming pool is also not ADA compliant, limiting its use by some of our campers.

SOLUTIONS

After many years of discussion, the leadership of the camp decided that in order to best serve the needs of our campers and their families, we required a dedicated program space specifically designed for them. In late 2020, Bournelyf purchased approximately five and ½ acres from the Church of the Loving Shepherd in order to provide a permanent home for the camp and year-round programs. A building committee was formed, RFPs were sent out, and Hoover Building Specialists were chosen as the architects for the project.

The new two-story building will serve multiple purposes, and fit well into the current landscape of the CLS property. Designed to look like a Chester County pole barn, the building will have the capacity to house 100 campers and staff, leaving room for future growth. Built into the side of a hill, each of the two floors will provide handicap-accessible access without the need for stairs.

"I appreciate the fact that they find a way for every child to succeed."

-Kelly, mother of Expedition camper

The space will have a well-lit, high-ceilinged main room, plenty of storage, a driveway for camper drop-off and pick-up, and a wrap-around porch. The building will see continuous use from approximately June through mid-September. In the remaining months the building would be used for monthly program events, as well as committee & board meetings.

Office space on the top floor would serve as the year-round administration office for the president, director, assistant director, and



program coordinator. The camp safe, camper health records, and other confidential records will be secured in this area. During summer camp this area would double as the camp nurse's station. The lower level will house the main gathering space, several smaller classrooms, unisex bathrooms, and a kitchen to serve catered meals, conduct life skills instruction, and prepare the occasional staff breakfast or lunch.

Additionally, we plan to make much-needed repairs to the existing swimming pool and pool house, to ensure that both are ADA-compliant and safe and accessible for our campers. The updated designs will mirror the look and feel of the main building.

COMMUNITY IMPACT

Research has shown individuals with disabilities often lack socialization and physical fitness. Without needed socialization, these individuals can struggle with both physical and mental health problems, including depression. For forty years, Bournelyf has addressed this issue head-on, providing our campers with the opportunity to be an integral part of their community. This exciting new building venture will give us the ability to continue to do so long into the future.

"Caring adults and exuberant kids make life limitless at Bournelyf. There's so much creative programming across age groups. We are so lucky to have this gem in our own backyard." -Ann

In May of 2020, with no end to the COVID-19 pandemic in sight, our board and staff made the tough decision to postpone our in-person summer camps. Within a couple of weeks, our staff did a wonderful job of creating a virtual program that has kept our community connected and engaged. Held via Zoom – with campers, counselors, and special guests all online together – the virtual



camp experience has proved to be a success. Each week, campers engaged in a range of interactive activities, including virtual field trips to the Philadelphia Zoo and Thorncroft Equestrian Center. Special guests also joined the campers each week, with Brent Celek of the Philadelphia Eagles the highlight of one camp session.

In the summer of 2021, we were thrilled to be able to hold an in-person camp again, and we are excited about what a new, dedicated space will offer for future camps and programs. We hope that you will join in this excitement, and will want to be a part of making the new space at Bournelyf a reality.

**Bournelfy Special Camp
Draft Capital Campaign Budget**

<i>*All costs are estimates as of September 2023</i>		
Item:	Projected Cost	
Real estate / land purchases	\$530,000	
Sitework: land/road improvements & parking	\$160,000	
Septic system	\$60,000	
Pool house renovations & outdoor lighting	\$100,000	
Swimming pool replacement	\$480,000	
Camp headquarters & year-round program resource facility	\$1,011,450	3,678 sq ft x \$275
New office renovations	\$124,300	
Furniture, fixtures & equipment 12% of building cost	\$121,374	
Township & County permits	\$10,000	
Engineering	\$75,000	
Campaign expenses	\$40,000	Consultant plus materials & donor recognition
10% Contingency	\$270,850	
Total:	\$2,982,974	