MARJORIE L. AND ARTHUR P. MILLER FUND

REQUEST FOR PROPOSALS

FUND FOR OPEN SPACE AND THE ENVIRONMENT

Across Chester County, local citizen groups are emerging as stewards of their local land resources while other organizations with an environmental focus are forming as issue groups, non-profit agencies, and municipal land trusts. Other non-profits serve as stewards for important parcels of land being used in creative ways for education and demonstration purposes. Each community has valuable resources that are worthy of being preserved-– streams, wetlands, green space, areas important to wildlife, scenic vistas, and areas of historic or community significance.

The Chester County Community Foundation is now accepting applications for the Marjorie L. and Arthur P. Miller Fund. One challenge grant of up to $2,500 is available each year to support a non-profit organization which provides creative solutions to open space preservation and the wise use of environmental resources. The challenge portion of this grant can be met through such diverse means as new forms of in-kind donations and volunteer support and/or new grant dollars. The Miller grant can be used for the following~~:~~

* The creation of a park, trail, or recreation area
* A public or school-based environmental education effort
* Research and publication about an important environmental issue
* Environmental enhancement and preservation of a significant site
* Volunteer and leadership development
* A demonstration project with wide-use application

Successful projects will be those that:

* Involve collaboration with environmental agencies & organizations
* Demonstrate high impact relative to the dollars expended
* Are of a lasting nature.

Programs with a significant educational component are encouraged.

 Proposals will be accepted until September 13, 2024. Upon review of the initial proposals, a site visit may be conducted of the finalists. The grant will be awarded in November.

Please use the attached Grant Proposal Format to apply for the grant. Please explain how you will meet the challenge component in your grant proposal narrative. Grant applications should be submitted no later than 5:00 P.M., September 13 to: grants@chescocf.org. Subject: Marjorie L. and Arthur P. Miller Fund Grant Application

For more information, please contact Stephenie Stevens, Grants and Outreach Manager at the Chester County Community Foundation at 610-696-0501  or steph@chescocf.org Thank you!

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**Summary Sheet *(One page only) Note: If Philanthropy Network Common Grant Application is used, this Summary Sheet MUST accompany application. Please visit our website at*** [***www.chescocf.org***](http://www.chescocf.org) ***to obtain an electronic version of this application.***

**Date:**

**Contact Information:**

Organization Name: Contact Name:

Address: Contact Title:

 Contact E-mail:

Phone: Fax:

Web Address: Year Incorporated:

***Have you previously received the Miller Grant Award*:** Yes \_ No \_

If “Yes”, please indicate date and amount of each grant, if any, received from the Foundation:

(1) Year: \_\_\_\_\_\_\_\_\_\_ Amt Rec’d: $\_\_\_\_\_\_\_\_\_\_\_\_ (2) Year:\_\_\_\_\_\_\_\_\_\_ Amt. Rec’d $\_\_\_\_\_

(3) Year:\_\_\_\_\_\_\_\_\_\_ Amt Rec’d: $\_\_\_\_\_\_\_\_\_\_\_\_ (4) Year:\_\_\_\_\_\_\_\_\_\_ Amt. Rec’d $\_\_\_\_\_

 ***Organizational Information:***

Geographic Area Served ***(If not all of Chester County, specify primary Chester County municipalities served):***

Annual # of Clients & Description of Population Served:

Mission Statement:

Organization Description:

Annual Budget $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ # of Full-Time Equivalent Paid Staff

\_\_\_\_\_\_\_\_ % of budget for program expenses \_\_\_\_\_\_ # of Board Volunteers

\_\_\_\_\_\_\_\_ % of budget for administrative expenses \_\_\_\_\_\_ # of Active Non-Board Volunteers

\_\_\_\_\_\_\_\_ % of budget for fundraising expenses \_\_\_\_\_\_\_\_ # of Volunteer Hours

 *100 % total*

Top 3-5 funding sources:

***Proposal Information:***Grant Amount Requested: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Description of Grant Purpose:

**MARJORIE L. AND ARTHUR P. MILLER FUND**

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**Grant Proposal Narrative**

**Please provide the following information clearly and concisely.**

**Proposals of 1 or 2 pages are strongly encouraged.**

**1. Organization’s history, goals, key achievements and distinctiveness**

**2. Funding request:**

* + 1. **Specific Chester County needs and issues addressed**
		2. **Organizational impact (for general operating proposals) or project impact (for project proposals)**
		3. **Overall strategies to implement the organization’s mission (or project)**
		4. **Why it is important to fund this now**
		5. **How do you intend to meet the challenge component of this grant?**

**3. Timetable, with anticipated outcomes and their relevance to the nonprofit’s mission**

**4. How impact and results will be demonstrated**

**Attachments**

*Please attach the following support information:*

1. Copy of 501 (c) (3) federal tax-exempt letter

2. List of Board of Directors, with their affiliations

3. Most recent annual report and financial statement, audited if available

4. Itemized organizational operating budget with actual results for prior fiscal year and current fiscal year to date

5. Itemized project budget (if applying for project-specific grant)

Note: The Philanthropy Network Common Grant Application may be submitted with CCCF Summary Sheet.

Please visit our website at [**www.chescocf.org**](http://www.chescocf.org) to obtain an electronic version of this application.

 E-mail applications are strongly encouraged.

Please send completed applications to:

 grants@chescocf.org

 (610) 696-8045

THANK YOU!