

GRANT PROPOSAL GUIDELINES

- The Chester County Community Foundation **connects people who care with the causes that matter**, so their philanthropy makes a difference **now & forever**.
- We are **a collection of Field of Interest & Donor Advised Funds** with **\$5M + granted annually** to nonprofits in Chester County & beyond.
- **99%** of our grants are made by our generous Fund Advisors, who make grant decisions all year.

Proposals submitted by nonprofits are considered for 2 types of grants:

Field of Interest & Donor Advised Funds (No Deadline)

- ◇ Grants **focus on Chester County** causes & issues, but are not limited to Chester County.
- ◇ Charitable nonprofits working **in all fields of interest** are considered for grant awards. (I.e. arts, culture, & humanities; education; community improvement; environment; religion; health; & human services)
- ◇ **General operating** grants are encouraged. Nonprofits should be specific about their mission, goals, & measurable outcomes.
- ◇ Proposals can be submitted **anytime all year**.
- ◇ Grant decisions are made **intermittently** all year, as Fund Advisors desire.
- ◇ Grant **awards** typically range from **\$500-\$7,500**.

Fund for Chester County Capacity Building Grants (Due 9/11)

- ◇ For eligibility in this grant program, nonprofits must be **located in & serve Chester County**.
- ◇ Nonprofits **budgets** must be **\$500,000 or less**.
- ◇ The goal of capacity building grants is to **strengthen the effectiveness of NPO's serving the region**, see page 4 for more details on the areas including:
 - Mission, Vision & Strategy
 - Governance & Leadership
 - Partnerships & Collaborations
 - Operations & Technology
 - Fundraising, Development & Marketing
- ◇ Proposals submitted between **July 1 - Sept. 11** are eligible for consideration.
- ◇ Grant **awards** typically range from **\$500-\$5,000**, with monies distributed by **February**.

- Use this form @ www.chescocf.org to apply online for grants from all Community Foundation Funds.
- **Email proposals to grants@chescocf.org**
- Proposals are considered "complete" when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments**.
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants **must be** charitable, tax exempt organizations with 501(c)(3) certification & **cannot** be individuals.

Please contact Grants Administrator **Kevin Baffa** at **(610) 696-8211** or grants@chescocf.org with any questions.

I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network's Common Grant Application is used, CCCF's **Summary Sheet MUST accompany application.**

To obtain an electronic version of this application, visit www.chescocf.org

Date: 2/23/25

Contact Information

Organization Name: Phoenixville Free Clinic (PFC) ED/CEO Name: Don Price
Address: 143 Church St, Phoenixville, PA 19460 ED/CEO E-mail: dprice@phoenixvillefreeclinic.org
Phone: 610-935-1134 Board Chair Name: Mark Delowery, DO
Website: www.phoenixvillefreeclinic.org Board Chair Approval (check here): X
Year Incorporated: 2002 Primary Contact Name: Shelley Meenan
FEIN: 23-3072363 Primary Contact E-mail: smeenan@phoenixvillefreeclinic.org

Organization Information:

Field/s of Interest:

Arts, Culture & Humanities Environment/Animal Welfare Education
 Health Human Services Religion

Mission: Phoenixville Free Clinic's mission is to provide quality healthcare to the uninsured and underserved with dignity and respect.

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served): Northern Chester County is PFC's primary region served, with nearly 70% of our patients residing within the county.

Describe Population Served & Annual Number of People Served: PFC serves individuals who are uninsured and unable to pay for healthcare services. Annually, we provide over 6,000 patient visits to approximately 1,500-2,000 patients.

Annual Budget \$1,645,558	<input type="checkbox"/> 14.5	# of Full-Time Equivalent Paid Staff
88% of budget for program expenses	<input type="checkbox"/> 11	# of Board Volunteers
6% of budget for administrative expenses	<input type="checkbox"/> 130	# of Active Non-Board Volunteers
6% of budget for fundraising expenses	12,843	# of Volunteer Hours

100 % total

Top 3-5 funding sources: Annually, our top sources of revenue are foundations, individual donors, and fundraising events. Our largest funder is the Phoenixville Community Health Foundation.

Is this grant proposal for: Capacity Building or General Operating ?

Grant Amount Requested from the Community Foundation: \$7,500

Proposal Summary: PFC requests funding to provide critical medical care to our underserved neighbors, including primary care, specialty care, behavioral healthcare, lab testing, medications, and diagnostic testing.

II. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL NARRATIVE

Provide clear, concise information. 3 pages maximum.

1. Nonprofit's history, goals, key achievements & distinctiveness

Founded in 2001, Phoenixville Free Clinic (PFC) began as the dream of two women, Dr. Lorna Stuart and Reverend Marie Swayze, to create a medical center that would provide comprehensive healthcare to people who lacked medical insurance. Dr. Stuart and Rev. Swayze were able to secure a significant donation to rehabilitate the former Rectory of St. Peter's Episcopal Church, which the church had contributed as a home for PFC. Additional funds were raised through contributions from the community to complete the medical facility, and through donations of time and talent, PFC opened its doors in 2002. From that day on, PFC has flourished as a much-needed safety net medical provider for at-risk community members in the Greater Phoenixville area.

PFC provides quality, comprehensive medical care to our uninsured neighbors, including primary care, specialty care, behavioral healthcare, lab testing, medications, and diagnostic testing, primarily to underserved residents of Chester County. PFC was founded with a vision of health equity for the Greater Phoenixville community. We are guided by the principle that an individual's income should not determine their level of care or be an indicator of health outcomes. As such, we operate under a free clinic structure and provide medical services at no cost to our patients.

During our 2023-24 fiscal year, we provided 6,326 patient visits to 1,612 unique patients. This includes both primary care visits and specialty care with our volunteer physicians. In addition, we provided our patients with 6,558 lab tests, which our providers use to check organ function, monitor the progression of chronic disease, diagnose health issues, and develop treatment plans.

Since opening our doors, we have provided nearly 200,000 patient visits to our community. Without our services, our patients would rely heavily on emergency services at local hospitals and go without preventive care, compounding medical issues and leading to chronic disease.

2. Funding request

- **Description of key initiatives**
- **Specific needs & issues to be addressed**
- **Why it is important to fund this now**
- **How impact & results will be demonstrated**

PFC provides holistic, patient-centered care, empowering the individuals we serve to take control of their health in a warm, welcoming environment.

In addition to primary and preventative care, our specialty services include pediatrics, cardiology, gynecology, podiatry, gastroenterology, orthopedics, allergy, pulmonology, neurology, dietetics and nutrition, and dermatology. As part of our comprehensive care, patients also receive lab testing and medications. Through a partnership with Main Line Health/Paoli Hospital, they receive diagnostic testing, consultations, and advanced procedures.

Our Phoenixville Free Clinic Behavioral Health Program is an initiative started in 2023 to address the growing need for accessible behavioral health services for at-risk populations. This program provides comprehensive individual behavioral health services and group counseling to uninsured individuals in our care.

We also offer preventative screenings, school-mandated pediatric vaccinations, and an annual flu shot program, which provides flu vaccines to the community at no cost through a partnership with the Chester County Health Department. The program is part of a state initiative to provide surveillance for flu and flu-like illnesses during flu season.

Chester County is ranked as one of the "healthiest counties" in the nation, but this does not reflect the true picture of health equity in the county, as there are still pockets of pronounced need. Countywide, 5.6% of residents lack health insurance, which equates to over 30,000 individuals, many of whom live in poverty or under the ALICE (Asset Limited, Income Constrained, Employed) threshold defined by the United Way.

At PFC, many of our patients work minimum wage jobs that don't offer health benefits. They often find themselves struggling to pay for housing and other basic essentials and have nothing left at the end of the month to pay for healthcare. Since many patients who first come to us have already delayed medical care because of their inability to pay, they often have multiple medical issues and require care from multiple specialists, in addition to primary and preventative care. Other factors that affect treatment are mental health issues, lack of social and family support, limited transportation, and unemployment and related hardships. In addition to providing comprehensive medical care, including access to behavioral healthcare, our providers refer patients to other nonprofits, community organizations, and programs that can address these other critical social determinants of health.

There is much uncertainty on the healthcare horizon, and potential changes to Medicaid and other government programs could greatly increase the number of uninsured individuals in need of care in Chester County. It has never been more important to support the free clinics acting as a medical safety net for some of our most vulnerable neighbors.

At PFC, impacts are measured through both outputs and outcomes. During our current fiscal year, we expect to provide the following outputs:

- 6,000-7,000 patient visits to uninsured individuals in the Greater Phoenixville community (initial and follow-up primary medical care, along with ancillary services, to approximately 1,500-2,000 unduplicated patients)
- Approximately 1,000 behavioral healthcare visits
- 5,500-6,500 laboratory tests to aid in patient diagnosis and the development of treatment plans
- Necessary medications, or if required medications are unavailable in-house, provide patients with the resources to acquire medications
- Advanced diagnostic tests, procedures, and consultations for our patients through the Main Line Health Financial Assistance Program
- Patient advocacy through compassionate and culturally-sensitive provider communication, meeting patients where they are to empower them to make decisions about their medical care

We measure outcomes through progress on individual patient healthcare goals and through patient satisfaction data obtained via digital patient outcome surveys. Our patient survey kiosk provides many benefits over paper surveys, including immediate results, ease of use, and perhaps most importantly, the ability to upload surveys in any language, which increases responses from our non-English speaking patient population. In order to best provide culturally sensitive, comprehensive, and equitable care, it is incredibly important to be able to collect patient feedback that is representative of our patient population, which in turn allows us to recommend operations and healthcare delivery modifications to improve patient experience and quality of care.

At PFC, ultimately, we believe that positive health outcomes result from meeting patients where they are and providing individualized, compassionate care.

Camila's story shows how a single patient visit can be life-changing for one of our uninsured patients.

Camila is a local woman who found herself in a difficult situation and came to PFC this past year. Initially, she called PFC complaining of gastrointestinal symptoms, so our nurse told her to start a liquid diet to see if they would improve. When our nurse called the next day to follow up, Camila told her that she had begun feeling a tightness in her chest, but that it went away with Motrin.

We brought in Camila for an appointment immediately, and PFC's Medical Director performed an EKG. She realized right away that Camila was having a heart attack. Camila was transferred to the hospital, and they discovered that she had a 100% blockage in one of her arteries. She was then able to have stent surgery to fix the blockage.

Camila continues to receive comprehensive follow-up care at PFC and is doing well. But without PFC's services, Camila likely would have just kept taking Motrin and could have found herself in a life-threatening situation.

Support from our community truly means everything to patients like Camila, but the impacts reach even further than the individuals we serve, impacting their families, friends, employers, and the health and stability of the entire community. It provides peace of mind, financial opportunity, and hope for the future. On behalf of our patients, thank you for your consideration of this request for funding.

III. ATTACHMENTS

E-mail or mail this support information

1. Copy of 501 (c) (3) federal tax-exempt letter
2. List of Board of Directors, with their affiliations
3. Most recent annual report & financial statement, audited if available
4. Itemized organizational operating budget with actual results for prior fiscal year & current fiscal year to date
5. If capacity building initiative, itemized budget (including external consultant's proposal, if applicable)
6. Current strategic plan. If your nonprofit does not have a current strategic plan, explain why.

- Use this form @ www.chescocf.org to apply online for grants from all Community Foundation Funds.
- **Email proposals to grants@chescocf.org**

- Proposals are considered “complete” when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments**.
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants must be charitable, tax exempt organizations with 501(c)(3) certification & cannot be individuals.

Please contact Grants Administrator Kevin Baffa at
(610) 696-8211 grants@chescocf.org with questions.

