

## GRANT PROPOSAL GUIDELINES

- The Chester County Community Foundation **connects people who care with the causes that matter**, so their philanthropy makes a difference **now & forever**.
- We are a **collection of Field of Interest & Donor Advised Funds** with **\$5M + granted annually** to nonprofits in Chester County & beyond.
- **99%** of our grants are made by our generous Fund Advisors, who make grant decisions all year.

**Proposals submitted by nonprofits are considered for 2 types of grants:**

**Field of Interest & Donor Advised Funds**  
(No Deadline)

- ◇ Grants **focus on Chester County** causes & issues, but are not limited to Chester County.
- ◇ Charitable nonprofits working in **all fields of interest** are considered for grant awards. (I.e. arts, culture, & humanities; education; community improvement; environment; religion; health; & human services)
- ◇ **General operating** grants are encouraged. Nonprofits should be specific about their mission, goals, & measurable outcomes.
- ◇ Proposals can be submitted **anytime all year**.
- ◇ Grant decisions are made **intermittently** all year, as Fund Advisors desire.
- ◇ Grant **awards** typically range from **\$500-\$7,500**.

**Fund for Chester County Capacity Building Grants**  
(Due 9/11)

- ◇ For eligibility in this grant program, nonprofits must be **located in & serve Chester County**.
- ◇ Nonprofits **budgets** must be **\$500,000 or less**.
- ◇ The goal of capacity building grants is to **strengthen the effectiveness of NPO's serving the region**, see page 4 for more details on the areas including:
  - Mission, Vision & Strategy
  - Governance & Leadership
  - Partnerships & Collaborations
  - Operations & Technology
  - Fundraising, Development & Marketing
- ◇ Proposals submitted between **July 1 - Sept. 11** are eligible for consideration.
- ◇ Grant **awards** typically range from **\$500-\$5,000**, with monies distributed by **February**.

- Use this form @ [www.chescocf.org](http://www.chescocf.org) to apply online for grants from all Community Foundation Funds.
- **Email proposals to [grants@chescocf.org](mailto:grants@chescocf.org)**
- Proposals are considered "complete" when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments**.
- Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
- Per IRS Regulations, applicants must be charitable, tax-exempt organizations with 501(c)(3) certification & cannot be individuals.

Please contact Grants Administrator **Kevin Baffa** at **(610) 696-8211** or [grants@chescocf.org](mailto:grants@chescocf.org) with any questions.



# I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

*One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.*

*Note: If Philanthropy Network's Common Grant Application is used, CCCF's **Summary Sheet MUST accompany application.***

*To obtain an electronic version of this application, visit [www.chescocf.org](http://www.chescocf.org)*

**Date Feb. 06, 2025**

## **Contact Information**

Organization Name: Trin'Naz Helping Hands  
Address: 312 Grove Ct, Barstow, CA. 92311  
Phone: 443-891-4970  
Website: [www.trinnaz.net](http://www.trinnaz.net)  
Year Incorporated: 2021  
FEIN: 87-2538187

ED/CEO Name: Latrina Wallace  
ED/CEO E-mail: [lw Wallace@trinnaz.com](mailto:lw Wallace@trinnaz.com)  
Board Chair Name: Rodney Trusty  
Board Chair Approval (check here):   
Primary Contact Name: Latrina Wallace  
Primary Contact E-mail: [lw Wallace@trinnaz.com](mailto:lw Wallace@trinnaz.com)

## **Organization Information:**

### **Field/s of Interest:**

Arts, Culture & Humanities       Environment/Animal Welfare       Education  
 Health       Human Services       Religion

### **Mission:**

Trin'Naz Helping Hands bridges gaps in access to essential resources, empowering individuals and families to overcome challenges and build stronger futures.

**Geographic Area Served** (If not all of Chester County, specify primary Chester County regions served): Barstow, California

**Describe Population Served & Annual Number of People Served: 500**

Annual Budget \$ <u>301,100</u>	<u>3</u>	# of Full-Time Equivalent Paid Staff
<u>80</u> % of budget for program expenses	<u>3</u>	# of Board Volunteers
<u>15</u> % of budget for administrative expenses	<u>20</u>	# of Active Non-Board Volunteers
<u>5</u> % of budget for fundraising expenses	<u>2000</u>	# of Volunteer Hours
<i>100 % total</i>		

**Top 3-5 funding sources: Wal-Mart, Stater Bros, Board of Directors (fundraising and donations)**

**Is this grant proposal for:** Capacity Building  or General Operating  ?

### **If Capacity Building Proposal, the focus is: NA**

Mission, Vision & Strategy     Governance & Leadership     Partnerships & Collaborations  
 Fundraising, Development & Marketing     Technology    Other: \_\_\_\_\_

**Grant Amount Requested from the Community Foundation: \$ 7,500**

**Proposal Summary:** The "From Crisis to Stability" program by Trin'Naz Helping Hands provides a lifeline to crime victims in underserved communities, offering comprehensive support services that address immediate needs and promote long-term self-sufficiency. This funding will enable us to expand our capacity, strengthen community partnerships, and enhance program effectiveness, ultimately empowering more victims to overcome the trauma of crime and build a brighter future.

## II. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL NARRATIVE

*Provide clear, concise information. 3 pages maximum.*

### 1. Nonprofit's History, Goals, Key Achievements & Distinctiveness

Trin'Naz Helping Hands, founded in 2021, addresses the critical needs of vulnerable individuals in our community, including seniors, veterans, and those facing economic hardship. As a grassroots organization, we provide direct assistance such as food, transportation, home support, and case management services, focusing on immediate relief and long-term stability.

Our commitment to serving the community has fueled significant growth. A key achievement in 2024 was the award of a **\$198,500** grant from the **Office for Victims of Crime (OVC)**. This funding validates our effectiveness and allows us to expand our services specifically for crime victims.

Trin'Naz Helping Hands distinguishes itself through its personalized, hands-on approach. We don't just refer clients to other agencies; we actively walk alongside them, providing compassionate care and community-driven solutions to ensure they receive the full range of support needed. This individualized attention makes us a trusted lifeline for individuals in crisis.

Our primary goal is to strengthen and expand our victim assistance programs, prioritizing immediate relief and long-term support for individuals of all ages, with a particular focus on children, seniors, and veterans.

### 2. Funding Request

Key Initiatives:

We request funding to enhance and expand the following core components of our Victim Assistance & Recovery Program:

- **Emergency Hunger Relief:** Provide fresh groceries and meal assistance, and expand our food pantry to address immediate food insecurity among crime victims.
- **Children's Well-being Support:** Offer essential items for child victims, including clothing, hygiene products, comfort items, and access to trauma-informed resources and therapeutic support.



- **Healthcare & Transportation Assistance:** Facilitate access to medical care, counseling services, and reliable transportation to essential appointments, including medical, legal, and social services.
- **Veteran & Active-Duty Support:** Deliver tailored resources for military families impacted by crime, focusing on housing stability, financial assistance, and mental wellness support.

### **Specific Needs & Issues to Be Addressed:**

Crime victims, particularly those from low-income backgrounds, often experience immediate and overwhelming hardships, including food insecurity, lack of access to medical care, and transportation barriers. These challenges are compounded by the trauma of victimization, leading to prolonged instability and hindering recovery. Our program is designed to address these urgent needs by providing immediate relief and facilitating long-term recovery, empowering victims to rebuild their lives.

### **Why It Is Important to Fund This Now:**

The need for comprehensive victim support services is urgent. While our **OVC** grant has been instrumental, the demand for assistance far exceeds our current capacity. Crime victims continue to face critical challenges, and without additional resources, many will lack access to the essential support they need. Investing in our program now will allow us to bridge critical service gaps, ensuring timely, life-changing support for victims when they need it most. This timely intervention is crucial for preventing further harm, promoting healing, and fostering community safety.

### **How Impact & Results Will Be Demonstrated:**

We are committed to demonstrating the impact of this funding through rigorous data collection and transparent reporting, guided by the following SMART goals:

**Goal 1: Improve Food Security:** Within 12 months, increase by 25% the number of clients reporting consistent access to nutritious food. (Measured by food security assessments.)

**Goal 2: Increase Access to Support Services:** Within 12 months, increase by 20% client connections to medical, mental health, and legal services by 15% client utilization of transportation assistance. (Tracked via case management system.)

**Goal 3:** Enhance Child Victim Well-being: Within 12 months, 80% of participating children will demonstrate improvement in at least one measure of well-being. (Assessed using [Name of assessment tool].)

**Goal 4:** Support Veterans/Military Families: Within 12 months, increase by 10% the number of veteran/military families receiving tailored support. (Tracked by program participation.)

We will collect data through client intake forms, case management records, client satisfaction surveys, and assessment tools. This data will be analyzed to assess program effectiveness, identify areas for improvement, and demonstrate the impact of this funding. We will provide regular progress reports and a final report summarizing the results, including progress toward our SMART goals. We will collect data through client intake forms, case management records, client satisfaction surveys, and standardized assessment tools. This data will be analyzed regularly to assess program effectiveness, identify areas for improvement, and demonstrate the impact of this funding to the funder. We will provide regular progress reports and a final report summarizing the project's results, including progress toward our stated SMART goals.

We believe this project will significantly benefit the community, and we invite Chester County Community members to join us as a funder and partner in this effort. We welcome employee volunteers and believe their involvement will further amplify the project's positive impact.

Warm regards,



Ms. Latrina Wallace,

Executive Director

Trin'Naz Helping Hands

[llwallace@trinnaz.com](mailto:llwallace@trinnaz.com)