

I. CHESTER COUNTY COMMUNITY FOUNDATION GRANT PROPOSAL SUMMARY SHEET

One page only. This page will be shared electronically with Grant Panel Members & Fund Advisors.

Note: If Philanthropy Network's Common Grant Application is used, CCCF's **Summary Sheet MUST accompany application.**

To obtain an electronic version of this application, visit www.chescocf.org

Date 7/18/25

Contact Information

Organization Name: East Miner Collaborative CDC
Address: 628 E. Miner St., West Chester, PA 19382
Phone: 610-574-9721
Website: www.eastminercollab.org
Year Incorporated: 2024
FEIN: 99-1624142

ED/CEO Name: Dr. Kyle J. Boyer
ED/CEO E-mail: Boyer.Kyle@gmail.com
Board Chair Name: Dr. Kyle J. Boyer
Board Chair Approval (check here): ☒
Primary Contact Name: Kyle J. Boyer
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Organization Information:

Field/s of Interest:

☐ Arts, Culture & Humanities ☐ Environment/Animal Welfare ☒ Education
☒ Health ☒ Human Services ☐ Religion

Mission: The mission of East Miner Collaborative is to catalyze positive community transformation through fostering collaboration, addressing educational and vocational needs, breaking down cultural barriers, and promoting family wholeness, to create a thriving, inclusive community.

Geographic Area Served (If not all of Chester County, specify primary Chester County regions served):
Primarily West Chester Borough, especially the East Miner Street corridor and surrounding East End neighborhoods.

Describe Population Served & Annual Number of People Served: Majority African American and Hispanic residents in the West Chester community.

Annual number served through existing programs: approximately 30 youth via Mount Carmel STEM Academy and EMC Summer Enrichment Program with a desire to scale up and serve more.

Annual Budget \$6,000

☐ 95% ☐ % of budget for program expenses	☐ 0 ☐ # of Full-Time Equivalent Paid Staff
☐ 5% ☐ % of budget for administrative expenses	☐ 6 ☐ # of Board Volunteers
☐ 0% ☐ % of budget for fundraising expenses	☐ 10 ☐ # of Active Non-Board Volunteers
☐ 100 ☐ % total	☐ 500 ☐ # of Volunteer Hours

Top 3-5 funding sources: Chester County Community Foundation, WCU Foundation, Mount Carmel Church of God in Christ

Is this grant proposal for: Capacity Building ☐ or General Operating ☒ ?

If Capacity Building Proposal, the focus is:

___ Mission, Vision & Strategy ___ Governance & Leadership ___ Partnerships & Collaborations
___ Fundraising, Development & Marketing ___ Technology Other: _____

Grant Amount Requested from the Community Foundation: \$7500

Proposal Summary:

East Miner Collaborative CDC seeks \$7,500 through the Field of Interest & Donor Advised Fund to launch the East Miner Institute (EMI), a new evening professional development and education program. Funds will enhance our training space with necessary technology, support instructor remunerations, and enable impactful adult learning focused on digital literacy and practical workforce skills.

II. CHESTER COUNTY COMMUNITY FOUNDATION

GRANT PROPOSAL NARRATIVE

Provide clear, concise information. 3 pages maximum.

1. Nonprofit's history, goals, key achievements & distinctiveness

Founded in 2023 and incorporated in 2024, the East Miner Collaborative CDC is a grassroots organization based in West Chester, Pennsylvania. Our mission is to catalyze positive community transformation through fostering collaboration, addressing educational and vocational needs, breaking down cultural barriers, and promoting family wholeness, to create a thriving, inclusive community.

We currently operate two signature programs:

- **Mount Carmel STEM Academy:** A STEM-focused educational program that engages students in grades 3-8 in science, technology, engineering, and math during the school year.
- **EMC Summer Enrichment Program:** A comprehensive summer learning program aimed at academic reinforcement and personal development for school-age children.

The East Miner Institute (EMI) represents our third major initiative—specifically addressing the educational and workforce development needs of adults in our community. What sets East Miner Collaborative apart is our deep community ties, partnerships with local institutions like Mount Carmel Church of God in Christ, and a commitment to intergenerational impact—bridging education from youth to adults.

2. Funding request

- **Description of key initiatives**

We are seeking \$7,500 to support the launch of the East Miner Institute, which will provide structured, twice-weekly evening classes in:

- **Digital Literacy & Productivity Tools:** Practical training in applications such as Microsoft Office, Google Workspace, and digital communication tools including AI.
- **Practical Workforce Skills:** Development in essential workplace competencies including leadership development, communication skills, team collaboration, and problem-solving techniques.

Each 8-week course cycle will culminate in participants receiving certificates documenting their hours and competencies, supporting their ongoing professional development.

We plan to initially target 40 adult participants, building a cohort that can benefit from both technical and practical workforce training.

- **Specific needs & issues to be addressed**

Digital Divide: Many West Chester residents lack access to digital literacy education and practical workforce training.

Workforce Preparedness: Participants will gain both technical and soft skills necessary for career advancement in a competitive job market.

Accessible Professional Development: This program provides affordable, conveniently located adult education opportunities in the heart of the community.

- **Why it is important to fund this now**

The labor market increasingly demands not just technical skills but also strong interpersonal and leadership abilities. Funding this initiative now allows us to equip residents with the blended competencies needed for both immediate and long-term career growth, while also advancing community empowerment in Chester County.

- **How impact & results will be demonstrated**

We will measure:

- **Enrollment & Completion Rates:** Aiming to serve at least 40 adults annually.
- **Certificates Issued:** Tracking participation and the number of certified hours.
- **Pre- and Post-Program Assessments:** Evaluating gains in both technical and soft skills.
- **Participant Surveys:** To assess satisfaction, applicability of skills learned, and areas for improvement.
- **Instructor Evaluations:** To ensure high-quality, relevant instruction across topics.

Activity	Timeline	Cost
Install WiFi Access Points (3 units + install)	Month 1	\$1,500
Purchase & Install Projector + Screen	Month 1	\$1,450
Purchase 6 iPads (participant use)	Month 1	\$2,400
Instructor Stipends (2 instructors x 8 sessions @ \$100 each)	Months 2-3	\$1,600
Program Coordination Stipend	Months 1-3	\$1,000
Printing, Supplies, Certificate Production	Ongoing	\$400
Miscellaneous/Contingency	Ongoing	\$150
Total Project Cost		\$8,500