



I. GRANT PROPOSAL SUMMARY SHEET

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This page will be shared electronically with Grant Panel Members & Fund Advisors + posted online.

Date 9/14/26

Contact Information

Organization Name: Phoenixville Area Community Services Inc (PACS) ED/CEO Name: Mary Fuller
Address: 101 Buchanan Street, Phoenixville, PA 19460 ED/CEO E-mail: mary.fuller@pacsphx.org
Phone: 610-933-1105 Board Chair Name: Sue Starling
Website: <https://www.pacsphx.org/> Board Chair Approval (check here): ☒
Year Incorporated: 1972 Primary Contact Name: Julie Mokrzycki
FEIN: 23-1902190 Primary Contact E-mail: pacs.grants@pacsphx.org

Organization Information:

Field/s of Interest:

Arts, Culture, Heritage		Education, Library		Environment, Animals
Health	X	Human Services		Social Justice, Civic Engagement
Religion		If other, please describe:		

Mission: Phoenixville Area Community Services (PACS) aspires to be the lead resource for food insecurity in the community.

Geographic Area Served: Counties of Chester & Montgomery; for monthly food appointments, the zip codes of 19460, 19481, 19482, 19496, 19442, 19425, 19475, and 19465.

Describe Population Served & Annual Number of People Served. PACS provides access to quality, nutritious food to people of all ages experiencing food insecurity. Five percent of Phoenixville residents live in poverty and 24% are Asset Limited, Income Constrained, Employed (ALICE). In Fiscal Year 2025-2026, we impacted 6,161 unduplicated households (an estimated 18,889 individuals). Eighty-one percent of our guests are Chester County residents.

Annual Budget \$18,880,079

98.4 % of budget for program expenses

1.5 % of budget for administrative expenses

0.1 % of budget for fundraising expenses

100% = total

8.5 # of Full-Time Equivalent Paid Staff

11 # of Board Volunteers

340 # of Active Non-Board Volunteers

42,000 # of Volunteer Hours

Top 3-5 funding sources: Phoenixville Community Health Foundation (PCHF), \$115,000 for general operating and \$5,000 for technology purchases; Chester County Department of Community Development (CCDCD), \$450,000 for infrastructure upgrades; McLean Contributionship, \$68,780 for infrastructure upgrades; Foxwynd Foundation, \$60,000 for infrastructure upgrades

This grant proposal is for: ☒ Direct Service Programs & General Operating &/or ☐ Capacity Building

If Capacity Building Proposal, the focus is:

Contingency Planning	Partnerships, Collaborations	Merger, Closure
Mission, Vision, Strategy	Board Engagement & Leadership	Marketing, Communication
Resource Development	Operations	Technology

☐ If other, please describe:

Grant Amount Requested from the Community Foundation: \$10,000

Proposal Summary: PACS is requesting \$10,000 in general operating funds to support our work nurturing food security in the Phoenixville area. Our general operating expenses for FY26-27 are budgeted at \$290,320; these costs (such as equipment purchase/repair, extermination, insurance, housekeeping, office supplies, and utilities) are essential to keeping our food distribution efforts running smoothly.

II. GRANT PROPOSAL NARRATIVE

Provide clear, concise information in 1-3 pages. Please be brief.

1. Nonprofit's overall aims, key initiatives, key achievements & distinctiveness

Overall Aims: The overall aim of PACS is to nurture food security in the greater Phoenixville area; our current variety of food distribution services reflect our efforts to meet our neighbors where they are and provide them with the food they need in a respectful and dignified manner. Our guiding values are those of compassion, resourcefulness, and community-centeredness.

Key Initiatives: Our key initiative is food distribution from our food center at 101 Buchanan Street (through the market, monthly food appointments, agency shares, and specialized services). We have a robust food recovery program to keep the market stocked, as well as the Simple Gesture food drive program (and Cooperative Simple Gesture for businesses) to source in-kind donations of the items we need most for our monthly food appointments.

Key Achievements: In August 2026, PACS fulfilled 323 grocery orders through our monthly food appointments (in FY25-26, we averaged 283 food appointments each month). October 2025 – marked by growing concern around cuts to be made to SNAP benefits – was our busiest month ever, with a total of 5,930 sign-ins at the market; community support ensured that we were able to feed everyone who came to our doors. (November 10, 2025 had 328 sign-ins, the most in a single day.) In Fiscal Year 25-26, we recovered 1,102,868 pounds of food from area food providers; private donations & Simple Gesture brought in another 337,495 pounds.

We continue to make progress on our infrastructure upgrades, and the end is finally in sight. Phase 3A (which involved installing two more lifts, updating the HVAC, and constructing staff offices, a break room, a conference room, two bathrooms, and a trash room) is now complete. Thanks to funding from CCD CD, Phase 3B (which includes a second expansion of the market) is expected to begin soon, with a completion goal of spring 2027.

Distinctiveness: We have worked to be a model of community feeding community by collaborating with other area food pantries and meal providers to nurture food security. Ninety-three percent of our income consists of in-kind food donations, and we formed a community advisory board in April 2025 to help guide our efforts at ensuring culturally-appropriate food provision and getting the word out to neighbors unaware of PACS.

2. Funding request

- **What specific needs & issues are being addressed, via what programs and services?**
- **Why is it important to fund this now?**
- **How will results & impact be demonstrated?**

PACS addresses the immediate need for hunger relief and the long-term issue of food insecurity in the community through our four main services of the market (fresh produce, bread, prepared foods, and surplus pantry items), monthly food appointments (supplemental food and toiletries), food support to other organizations, and specialized services (for seniors and students). This general operating grant of \$10,000 will go a long way in helping PACS keep everything running smoothly for our neighbors experiencing food insecurity.

It is important to fund this now because PACS is determined to nurture the food security of the greater Phoenixville area for years to come, especially when food costs rise and SNAP benefits for those in need are far too low. Ensuring that our daily operations continue without disruptions is essential to keeping our neighbors fed while our final infrastructure upgrades are completed.

The impact of our work will be measured by keeping track of our service statistics (for example, the number of monthly food appointments filled, visits to the market, and pounds of food shared with other agencies). Continuing to serve 6,161 households annually through our food distribution services (our numbers from FY25-26) will indicate success. We share results on the PACS website, social media, and in our annual reports.

III. ATTACHMENTS

Email this support information. If it is on your website, please provide the URL.

1. Copy of **501 (c) (3)** federal tax-exempt letter
 2. List of **Board** of Directors, with their affiliations
 3. Most recent annual report **URL:** https://d9a04753-a94d-436c-a2e6-34adf3d94973.filesusr.com/ugd/f8f123_75233b2f613e448499a09463929e8cbe.pdf
 4. Audited or reviewed recent financial statement **URL:** https://www.pacsphx.org/files/ugd/2d2c65_34f94d1f45174f049a0378216483f64f.pdf
 5. Itemized **organizational operating budget** with actual results for prior fiscal year & current fiscal year to date
 6. If capacity building initiative, **itemized budget** (including external consultant's proposal, if applicable)
 7. Current **strategic plan**. If your nonprofit does **not** have a current strategic plan, **explain why**.
- Visit our website to learn more at www.chescocf.org
 - Proposals are only accepted electronically: <https://chescocf.org/receive/apply-for-grants/>
 - **Email proposals to** grants@chescocf.org
 - Proposals are considered "complete" when CCCF has **confirmed** receipt of the **Grant Proposal Summary Sheet, Narrative & Attachments**.
 - Proposals are shared electronically and online with Fund Advisors, Donors & Grant Panels.
 - Per IRS Regulations, applicants must be charitable, tax-exempt organizations with 501(c)(3) certification & cannot be individuals.

Please contact Kevin Baffa, Grants Administrator
at (610) 696-8211 or grants@chescocf.org with any questions.

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so their philanthropy makes a difference, now & forever.*